



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 14, 2022

Gina Debelak  
Alger Marquette Community Action Board  
1125 Commerce Drive  
Marquette, MI 49855

RE: License #: DC520383246  
2022D0741005  
RE: SI LOG #: **Phelps Early Childhood Center**  
**700 E North Street**  
**Ishpeming, MI 49849**

Dear Ms. Debelak:

This letter is to advise you that the 07/12/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1) Staff; volunteer; requirements.	Child A was left unsupervised in the classroom while the rest of the group went to the gym.	Staff responsible for the incident have received an agency corrective action that is in their file. Policy and procedure for active supervision was reviewed with responsible staff and this training will continue three times per year. Unannounced checks of active supervision and awareness of attendance will be performed by classroom supervisors and documented. Other employees in supervisory roles will ensure that staff always	4/25/22 On-going

		know the "big number" when they stop in a classroom.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

*Michelle A. Marenger*

Michelle A. Marenger, Licensing Consultant  
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611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(906) 290-2618