



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 7, 2023

Susan Ridolphi
Marquette Area Public Schools
1201 W Fair Ave
Marquette, MI 49855

RE: License #: DC520361682
Graveraet Elementary
611 N. Front Street
Marquette, MI 49855

Dear Ms. Ridolphi:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on March 15, 2023, I found one violation listed below and explained in the attached report:

R 400.8143 Children's records.

Due to this violation, you must send us a corrective action plan by April 27, 2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Anne O'Neill, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(906) 290-2131

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC520361682
Licensee Name:	Marquette Area Public Schools
Licensee Address:	1201 W Fair Ave Marquette, MI 49855
Licensee Telephone #:	(906) 225-4400
Licensee/Designee:	Susan Ridolphi, Designee
Name of Facility:	Graveraet Elementary
Facility Address:	611 N. Front Street Marquette, MI 49855
Facility Telephone #:	(906) 225-4302
Original Issuance Date:	08/22/2014
Capacity:	50
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	SCHOOL AGE SCHOOL AGE-EXEMPT BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/15/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: School Bldg. BCAL-5043 11/21/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

	No. of Records Reviewed	
No. of children enrolled in care	32	10
No. of staff employed	10	10
No. of volunteers	0	0
No. of children present at time of inspection	16	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	16	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The approved child use space includes rooms 101, 104, 121, the cafeteria and the gym.

Approved Program Director: Sarah Segó is the program director.

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Nine child information cards had missing information:

- Date of admission: 9
- Program name: 4
- Date signed by parent: 3
- Parent signature missing: 1

During the inspection, I observed children engaged in gross motor activity in the gymnasium before school started. The staff members provided appropriate support, supervision and engagement with the children.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

 April 7, 2023

Anne O'Neill
Licensing Consultant

Date