



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 21, 2023

Gina Debelak
Alger Marquette Community Action Board
1125 Commerce Drive
Marquette, MI 49855

RE: License #: DC520082236
Greenwood Head Start
704 Greenwood Street
Ishpeming, MI 49849-1242

Dear Ms. Debelak:

This letter is to advise you that the 2/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1) Children's records.	Of the nine child information cards reviewed, all of them were missing some information.	Parents supplied the teachers with the missing information needed on their cards. Cards will be reviewed prior to child's first day.	1/26/23
R 400.8380(3) Maintenance of premises.	The door that leads to outside from the kitchen needs to be adjusted. The self-closure is not working properly and the door doesn't close on it's own. The classroom door in Room 2 that leads to	Door company is doing repairs. Staff will notify center supervisor when something needs repair.	2/21/23

	outside needs repair. It is very hard to open.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the office at (517) 284-9730.

Sincerely,



Michelle A. Marenger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(906) 290-2618