



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 22, 2022

Regina Debelak
Alger Marquette Community Action Board
1125 Commerce Drive
Marquette, MI 49855

RE: License #: DC520082236
2023D0741002
RE: SI LOG #: **Greenwood Head Start**
704 Greenwood Street
Ishpeming, MI 49849-1242

Dear Ms. Debelak:

This letter is to advise you that the 12/21/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.


You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1) Staff; volunteer; requirements.	Child A was left on the playground for a few minutes unsupervised.	All staff were counseled and retrained on the importance of accurate head count and faces to match. Classes will implement a "name to face" count when crossing a threshold such as the playground a different classroom or going for a walk. Staff will use a roster checking off name in attendance as the corresponding face is counted.	1/16/23 On-going

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Michelle A. Marenger".

Michelle A. Marenger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(906) 290-2618