



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 18, 2023

Amy Brown  
Manistee Area Public Schools  
550 Maple Street  
Manistee, MI 49660

RE: License #: DC510411915  
2023D1080004  
RE: SI LOG #: **MAPS Preschool**  
**515 Bryant Ave**  
**Manistee, MI 49660**

Dear Ms. Brown:

This letter is to advise you that the 04/14/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (1) Staff; volunteer; requirements	Staff did not provide appropriate care and supervision of children while on the bus.	A staff member will supervise children while in transit.	04/07/2023
MCL 722.115n(1) Application for or renewal of license to operate child care center, ...	Prior to allowing the bus driver to have unsupervised contact with children the department was not allowed to determine their eligibility to be a child care staff member.	The center will have individuals receive a comprehensive background check prior to having unsupervised contact with children.	04/07/2023
R 400.8158 (4) Incident, accident, injury, illness, death, fire reporting.	Ms. Brown did not ensure that a written incident report was submitted to the	Any written incident report will be submitted within the required time frame.	04/07/2023

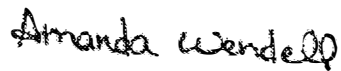
	department within 72 hours of the verbal report.		
R 400.8760 (1)(d) Staff and volunteer-to-child ratio and supervision in transit.	Ms. Brown does not ensure that the ratio of staff to children in transit remains at no more than 1 staff member per 12 children. In this case, the driver may not be counted in the ratio because the driver is not a child care staff member or unsupervised volunteer.	The appropriate ratios will be maintained at all times, including on the bus.	04/07/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Amanda Wendell, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30837  
 Lansing, MI 48909  
 (231) 492-5410