



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 5, 2023

Nicole Provo  
Roseville Comm Schools  
18975 Church Street  
Roseville, MI 48066

RE: License #: DC500393421  
Kment Elementary  
20033 Washington  
Roseville, MI 48066

Dear Ms. Provo:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/17/2023, I found *two* violations. The violations are listed below and explained in the attached report:

R 400.8131(12) Professional development requirements.  
R 400.8161(5) Emergency procedures.

Due to the violations, you must send us a corrective action plan by 6/25/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

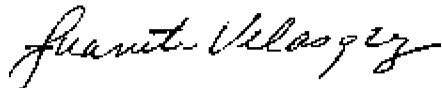
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Juanita G. Velasquez, Licensing Consultant  
(586) 256-2044

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC500393421
<b>Licensee Name:</b>	Roseville Comm Schools
<b>Licensee Address:</b>	18975 Church Street Roseville, MI 48066
<b>Licensee Telephone #:</b>	(586) 445-5724
<b>Licensee/Designee:</b>	Nicole Provo, Designee
<b>Name of Facility:</b>	Kment Elementary
<b>Facility Address:</b>	20033 Washington Roseville, MI 48066
<b>Facility Telephone #:</b>	(586) 445-5756
<b>Original Issuance Date:</b>	09/12/2018
<b>Capacity:</b>	120
<b>Age Range:</b>	Ages 4 years 0 months Thru 12 years
<b>Program Components:</b>	GSRP SCHOOL AGE BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/17/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: School exempt  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 06/30/2022

		No. of Records Reviewed
No. of children enrolled in care	101	20
No. of staff employed	23	50
No. of volunteers	0	0
No. of children present at time of inspection	22	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	22	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: 306, 307, gym and cafeteria  
 Approved Program Director: Rachel Boutin (GSRP) and Kelly Torpey (SACC multi-site)  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131**

**Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Two out of five staff member files reviewed did not have documentation of completion of the 2022 refresher training.

**R 400.8161**

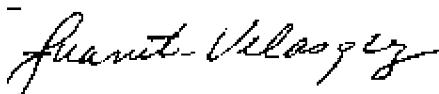
**Emergency procedures.**

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The fire drill for the December/January/February quarter was not on file for the GSRP classroom and was not conducted for the school age program.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, a regular license will be issued.



06/05/2023

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Juanita G. Velasquez  
Licensing Consultant

Date