



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 13, 2023

Nicole Provo
Roseville Comm Schools
18975 Church Street
Roseville, MI 48066

RE: License #: DC500393421
Kment Elementary
20033 Washington
Roseville, MI 48066

Dear Ms. Provo:

This letter is to advise you that the 06/30/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(12) Professional development requirements.	Two out of five staff member files reviewed did not have documentation of completion of the 2022 refresher training.	The two child care staff members were provided the link to the missing refresher training. A log of training hours will be developed to ensure that the minimum training requirements are met each year.	07/28/2023
R 400.8161(5) Emergency procedures.	The fire drill for the December/January/February quarter was not on file for the GSRP classroom and was not conducted for the school age program.	A review of the safety drills was conducted with the site supervisor. A log has been developed which includes the dates and details of safety drills and the licensee will reach out to the site supervisor if drills are not	Completed.

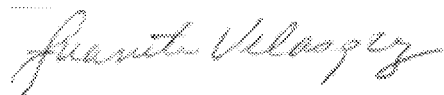
		completed by the start of the third month of each quarter.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517)284-9730.

Sincerely,



Juanita G. Velasquez, Licensing Consultant
(586) 256-2044