



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 1, 2023

Maralyn McNally  
MCCSA - Head Start  
Suite 10 VerKuilen Bldg  
21885 Dunham Road  
Clinton Twp, MI 48036

RE: License #: DC500380562  
2023D0353005  
Macomb County Family Resource Center Head Start  
196 N. Rose  
Mt. Clemens, MI 48034

Dear Ms. McNally:

This letter is to advise you that the 05/15/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1) Staff; volunteer; requirements.	On 11/03/2022, Child Care Staff Member 1 failed to provide appropriate care and supervision of Child A when she attempted to make him rest at nap time and physically held him until she determined when he could get up from nap.	Ms. McNally will ensure that supervisors review the Macomb Community Action Head Start Unacceptable Methods of Child Guidance with teaching staff to ensure they understand the expectations of protecting children while in their care. A stress action plan has been implemented to support teacher's stress level and provide relief, when needed. Child Care Staff Member 1 was released from	02/01/2023 and 12/12/2022

		employment with Macomb Community Action Head Start.	
R400.8140(1) Discipline.	On 11/03/2023, Child Care Staff Member 1 failed to use positive methods of discipline with Child A when she physically held him to stop him from running around and to force him to rest. Child Care Staff Member 1 was also observed yelling in Child A's face when he called her a "bad girl."	Child Care Staff Member 1 was released from employment with Macomb Community Action Head Start.	12/12/2022
R 400.8158(2) Incident, accident, injury, illness, death, fire reporting.	The licensee designee was aware of the incident involving Child A and Child Care Staff Member 1 on 11/03/2022. The department was notified of the incident on 11/18/2022.	Ms. McNally has reviewed the reporting requirements and timeline for all licensing incidents. Mandated reporting and licensing training completed.	12/12/2022
R 400.8158(4) Incident, accident, injury, illness, death, fire reporting.	The licensee designee was aware of the incident involving Child A and Child Care Staff Member 1 on 11/03/2022. The department was notified of the incident on 11/18/2022 and the written incident report was received on 11/21/2022.	Ms. McNally has reviewed the reporting requirements and timeline for all licensing incidents. Mandated reporting and licensing training completed	12/19/2022
R 400.8112(2)(b) Comprehensive background check; fingerprinting.	During the 11/29/2022 onsite inspection, Child Care Staff Member 2's consent and disclosure forms were not available for review at the center.	Ms. McNally has ensured that all fingerprint and licensing information for advocates who are acting as child care staff members be added to the licensing binder.	11/09/2022
R 400.8125(5) Staff; volunteer; requirements.	During the 11/29/2022 onsite inspection, Child Care Staff Member 2 did not have a self-certifying statement on file at the center verifying subsections (a), (b) and (c).	Ms. McNally has ensured that all qualifications have been placed in the licensing binder.	11/09/2022

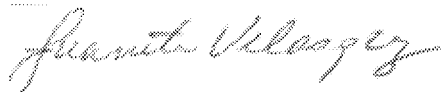
R 400.8128 Staff; volunteer; tuberculosis	During the 11/29/2022 onsite inspection, Child Care Staff Member 2 did not have a TB test on file at the center.	Ms. McNally will ensure that all documents are kept in the licensing binder.	11/09/2022
---	--	--	------------

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. If I am not available and you need to speak to someone immediately, you may contact the local office at (517)284-9730.

Sincerely,



Juanita G. Velasquez, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa St.  
 P.O. Box 30837  
 Lansing, MI 48909  
 (586) 256-2044