



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 11, 2022

Heather Halpin
Clintondale Community Schools
35100 Little Mack
Clinton Twp, MI 48035

RE: License #: DC500353236
McGlennen Elementary
21415 Sunnyview
Clinton Township, MI 48035

Dear Ms. Halpin:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/06/2022, I found 10 violations listed below and explained in the attached report: listed below and explained in the attached report:

- | | |
|-----------------------|--|
| R 400.8112(2) | Comprehensive background check; fingerprinting. |
| R 400.8116(2) | Multi-site school-age program director. |
| R 400.8125(5) | Staff; volunteer; requirements. |
| R 400.8131(3) | Professional development requirements. |
| R 400.8131(4) | Professional development requirements. |
| R 400.8131(5) | Professional development requirements. |
| R 400.8131(6) | Professional development requirements. |
| R 400.8134(4) | Hand washing. |
| R 400.8330(10) | Food services and nutrition generally. |
| R 400.8380(1) | Maintenance of premises. |

Due to the violations, you must send us a corrective action plan by 11/01/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

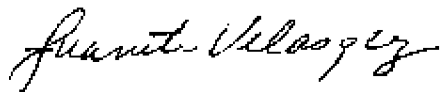
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Juanita G. Velasquez, Licensing Consultant
(586) 256-2044

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DC500353236
Licensee Name:	Clintondale Community Schools
Licensee Address:	35100 Little Mack Clinton Twp, MI 48035
Licensee Telephone #:	(586) 791-6300
Licensee/Designee:	Heather Halpin, Designee
Name of Facility:	McGlennen Elementary
Facility Address:	21415 Sunnyview Clinton Township, MI 48035
Facility Telephone #:	(586) 791-3400
Original Issuance Date:	01/15/2014
Capacity:	50
Age Range:	Ages 4 years 0 months Thru 12 years
Program Components:	GSRP SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/06/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: N/A-school exempt building.
 Date of Lead Hazard Risk Assessment, if applicable: 09/27/2018, 11/06/2018
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	57	20	
No. of staff employed	5	5	
No. of volunteers	0	0	
No. of children present at time of inspection	32		
No. of staff present at time of inspection	4		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	32		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 3,5,11 and the gym.
 Approved Program Director: GSRP: Dawn Derkacz School age multi-site: Heather Halpin
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (f) Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.

A child care staff member listed on the background check was not listed on the staffing plan and is no longer providing care to children.

R 400.8116 Multi-site school-age program director.

- (2) The multi-site school-age program director shall be at each site a minimum of 1 session per week and maintain written documentation of site visits, including dates and times.

The multi-site school-age program director did not log dates and times of weekly site visits.

R 400.8125 Staff; volunteer; requirements.

- (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:
 - (a) The individual is aware that abuse and neglect of children is against the law.
 - (b) The individual has been informed of the center's policies on child abuse and neglect.
 - (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

The multi-site program director did not have a signed and dated statement certifying subsections (a),(b) and (c).

R 400.8131 Professional development requirements.

- (3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One before and after school child care staff member did not have documentation of training on the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One before and after school child care staff member did not have documentation of training on the prevention and control of infectious disease training, including immunizations.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

One before and after school child care staff member did have documentation of training on the items in subsections (a) through (g).

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.

- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Two before and after school child care staff members did not have documentation of 16 hours of annual professional development.

R 400.8134 Hand washing.

- (4) Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.

A handwashing sign was not posted in the girl's bathroom outside of the before and after care classroom.

R 400.8330 Food services and nutrition generally.

- (10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

In the before and after school program, the children are served a snack. A snack menu is not planned in advanced, dated or posted in a place visible to parents.

R 400.8380 Maintenance of premises.

- (1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

In the GSRP classroom, the wall mounted hand sanitizer was moved down to a preschooler's eye level making it easily accessible to the children.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Juanita Velasquez

10/11/2022

Juanita G. Velasquez
Licensing Consultant

Date