



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

May 31, 2022

Nicole Provo  
 Roseville Comm Schools  
 18975 Church Street  
 Roseville, MI 48066

RE: License #: DC500310033  
 Steenland Elementary  
 16335 Chestnut  
 Roseville, MI 48066

Dear Ms. Provo:

This letter is to advise you that the 05/24/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 (2) and (2)(e) Comprehensive background check; fingerprinting.	Fifteen child care staff members were listed on the background check system and nine child care staff files had consent and disclosure forms. Fifteen child care staff members were listed on the background check system. The status of five individuals was unclear as some may have left employment, were substituting or were now at another location.	Ms. Provo has ensured that a review of the comprehensive background check was conducted and all individuals who should be connected to the license were connected and all individuals who needed to be disconnected were then disconnected. The individuals remaining on the background check system are to complete the missing documentation required. All new hires will be connected only to the sites where they are working and once	06/16/2022

		they have left that site, will be removed from the system.	
R 400.8125 (5) Staff; volunteer; requirements.	Six out of the fifteen child care staff members listed on the background check system did not have a self-certifying statement on file at the center.	Ms. Provo is working with the GSRP clerk to determine which individuals are missing the statement and those individuals will be given the form to sign. The forms will be available onsite for new hires to complete.	06/16/2022
R 400.8128 Staff; volunteer; tuberculosis.	Six out of the fifteen child care staff members listed on the background check system did not have the results of a TB test on file at the center.	Ms. Provo is working with the GSRP clerk to determine the individuals missing TB tests. Those individuals will be required to complete a TB test. All new hires will have their TB tests forward to the site.	06/16/2022
R 400.8131(3) Professional development requirements.	Six out of the fifteen child care staff members listed on the background check system did not have documentation of training in shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	Ms. Provo is working with the GSRP clerk to determine which individuals have not completed the required trainings. Those individuals will be required to complete the training immediately. New hires will complete the Health and Safety trainings 1 and 2 before caring for children.	06/16/2022
R 400.8131(4) Professional development requirements.	Six out of the fifteen child care staff members listed on the background check system did not have documentation of training in the prevention and control of infectious disease training, including immunizations.	Ms. Provo is working with the GSRP clerk to determine which individuals have not completed the required trainings. Those individuals will be required to complete the training immediately. New hires will complete the Health and Safety trainings 1 and 2 before caring for children.	06/16/2022
R 400.8131(5) Professional development requirements.	Six out of the fifteen child care staff members listed on the background check system did not have documentation of training in the areas identified in subsections (a)-(g).	Ms. Provo is working with the GSRP clerk to determine which individuals have not completed the required trainings. Those individuals will be required to complete the training immediately. New hires will	06/16/2022

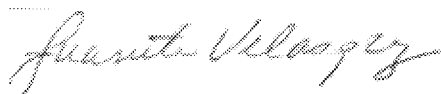
		complete the Health and Safety trainings 1 and 2 before caring for children.	
R 400.8131(6) Professional development requirements.	Thirteen out of fifteen child care staff members did not have documentation of 16 hours of professional development for 2020 and 2021 on file at the center.	Documentation of trainings completed will be provided to each site and maintained on site.	06/16/2022
R 400.8170 (16) Outdoor play area.	There were very large divots under the swings in the outdoor play area.	Building and grounds have been informed of the licensing rule requiring the mulch to be restored when moved.	06/16/2022
R 400.8350 (5) Toilets; hand washing sinks.	There was no warm running water at the bathroom sink in the girl's bathroom.	Building and Grounds has been informed that there is no warm running water in the girl's bathroom. The custodian has been instructed to increase the water temperature not to exceed 120F degrees.	06/16/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (810) 787-7031.

Sincerely,



Juanita G. Velasquez, Licensing Consultant  
(586) 256-2044