



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 18, 2022

Janice Raska-Dolan
New Haven Community Schools
58233 Gratiot
P.O. Box 482000
New Haven, MI 48048

RE: License #: DC500309856
New Haven Elementary
57701 River Oaks Drive
PO Box 482000
New Haven, MI 48048

Dear Mrs. Raska-Dolan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 11/16/2022, I found seven violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8112(2)(b) Comprehensive background check; fingerprinting.**
- R 400.8112(2)(e) Comprehensive background check; fingerprinting.**
- R 400.8128 Staff; volunteer; tuberculosis.**
- R 400.8131(3) Professional development requirements.**
- R 400.8131(4) Professional development requirements.**
- R 400.8131(5) Professional development requirements.**
- R 400.8131(6) Professional development requirements.**

Due to the violations, you must send us a corrective action plan by 12/08/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

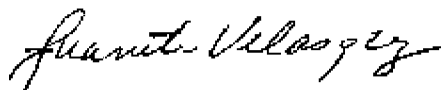
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Juanita G. Velasquez, Licensing Consultant
(586) 256-2044

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC500309856

Licensee Name: New Haven Community Schools

Licensee Address: 58233 Gratiot
P.O. Box 482000
New Haven, MI 48048

Licensee Telephone #: (586) 749-5123

Licensee/Designee: Janice Raska-Dolan, Designee

Name of Facility: New Haven Elementary

Facility Address: 57701 River Oaks Drive
PO Box 482000
New Haven, MI 48048

Facility Telephone #: (586) 749-8360

Original Issuance Date: 07/21/2011

Capacity: 87

Age Range: Ages 4 years 9 months Thru 12 years

Program Components: TRANSPORTATION
SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/16/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: N/A-school exempt
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: School age only.

		No. of Records Reviewed
No. of children enrolled in care		10
No. of staff employed	11	8
No. of volunteers	0	0
No. of children present at time of inspection	28	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	28	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Cafeteria, gym, room 309 and pod
 Approved Program Director: Rober McCabe
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: NO

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

There are fifteen people connected to the facility on the background check system. One individual's consent and disclosure forms were on file onsite.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

There are fifteen people connected to the license. The licensee designee indicated that three off those individuals should no longer be connected to the license.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Six child care staff members were missing verification of their TB status.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Five child care staff members were missing training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Five child care staff members were missing training on prevention and control of infectious disease training, including immunizations.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Four child care staff members did not have the trainings in subsections (a)-(g). One child care staff member did not have the training, but had been hired less than 90 days.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

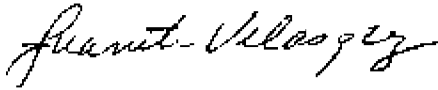
- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.

- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Four child care staff members did not have documentation of 16 hours of annual professional development.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



11/18/2022

Juanita G. Velasquez
Licensing Consultant

Date