



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 2, 2022

Janice Raska-Dolan  
New Haven Community Schools  
58233 Gratiot  
P.O. Box 482000  
New Haven, MI 48048

RE: License #: DC500309480  
Endeavour Middle School  
22505 26 Mile Road  
Ray, MI 48096

Dear Ms. Raska-Dolan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/26/2022, I found the 11 violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8112(2)(b) Comprehensive background check; fingerprinting.**
- R 400.8112(2)(e) Comprehensive background check; fingerprinting.**
- R 400.8125(5) Staff; volunteer; requirements.**
- R 400.8128 Staff; volunteer; tuberculosis.**
- R 400.8131(3) Professional development requirements.**
- R 400.8131(4) Professional development requirements.**
- R 400.8131(5) Professional development requirements.**
- R 400.8131(6) Professional development requirements.**
- R 400.8131(10) Professional development requirements.**
- R 400.8131(12) Professional development requirements.**
- R 400.8143(2) Children's records.**
- R 400.8161(5) Emergency procedures.**

Due to the violations, you must send us a corrective action plan by 11/22/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

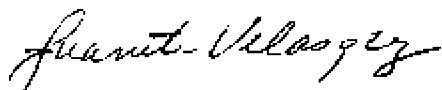
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Juanita G. Velasquez, Licensing Consultant  
(586) 256-2044

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC500309480
<b>Licensee Name:</b>	New Haven Community Schools
<b>Licensee Address:</b>	58233 Gratiot P.O. Box 482000 New Haven, MI 48048
<b>Licensee Telephone #:</b>	(586) 749-5123
<b>Licensee/Designee:</b>	Janice Raska-Dolan, Designee
<b>Name of Facility:</b>	Endeavour Middle School
<b>Facility Address:</b>	22505 26 Mile Road Ray, MI 48096
<b>Facility Telephone #:</b>	(586) 749-8067
<b>Original Issuance Date:</b>	06/13/2011
<b>Capacity:</b>	50
<b>Age Range:</b>	Ages 4 years 9 months Thru 12 years
<b>Program Components:</b>	TRANSPORTATION SCHOOL AGE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 10/26/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: N/A-school exempt.  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A-school age only

		No. of Records Reviewed
No. of children enrolled in care	50	10
No. of staff employed	7	7
No. of volunteers	0	0
No. of children present at time of inspection	17	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	17	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: 312, media center, gym, cafeteria and computer lab  
 Approved Program Director: Dr. DeAndre Shepard  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                      Comprehensive background check; fingerprinting.**

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

Consent and disclosure forms were available for two out of the ten individuals entered into the child care background check system.

**R 400.8112                    Comprehensive background check; fingerprinting.**

- (2) An applicant or licensee shall do all of the following:
  - (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

The licensee designee was not connected to the child care background check system. Four individuals were connected to the license on the background check system that are no longer working at the facility.

**R 400.8125                    Staff; volunteer; requirements.**

- (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:
  - (a) The individual is aware that abuse and neglect of children is against the law.
  - (b) The individual has been informed of the center's policies on child abuse and neglect.
  - (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Two care staff members and the program director did not have a written self-certifying statement attesting to subsections (a), (b) and (c).

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Three out of seven child care staff members did not have documentation of their tb status on file and available for review.

**R 400.8131 Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One child care staff member and the program director did not have documentation of training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One child care staff member and the program director did not have documentation of training on the prevention and control of infectious disease training, including immunizations.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

A child care staff member and the program director did not have the required trainings in subsections (a)-(g) within 90 days of hire.

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Four child care staff members and the program director did not have documentation of 16 hours of annual professional development available for review.

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Three child care staff members did not have documentation of training or certification in CPR/first aid on file at the center.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge

the document or complete the activity within 6 months of the notice.

Three child care staff members and the program director did not have documentation of completion of the 2021 refresher training.

**R 400.8143 Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Five out of ten child information cards reviewed were not updated annually.

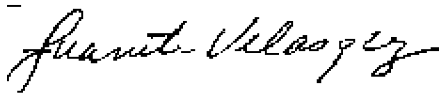
**R 400.8161 Emergency procedures.**

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

Fire drills were conducted in September and November of 2021. Drills were not logged in again until September of 2022.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license.



11/02/2022

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Juanita G. Velasquez  
Licensing Consultant

Date