



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

March 30, 2023

Cheryl Wajeeh-Piwko / Cassie Edwards  
Utica Community Schools  
Community Education  
38901 Dodge Park  
Sterling Heights, MI 48312

RE: License #: DC500251149  
**Duncan Elementary/Early Childhood Ctr**  
**14500 26 Mile Road**  
**Shelby Township, MI 48315**

Dear Ms. Wajeeh-Piwko/ Ms. Edwards:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when renewal inspection reports are completed can be found under Overview of Licensing Reports.

As a result of the renewal inspection on 3/27/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year Choose the previous year.: 2022</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "LaTonya Kegler". The signature is written in a cursive style and is positioned above the printed name and contact information.

LaTonya Kegler, Licensing Consultant  
Child Care Licensing Bureau (CCLB)  
611 W Ottawa Street  
PO Box 30837  
Lansing, MI 48909-8164  
(586) 256-1280

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC500251149

**Licensee Name:** Utica Community Schools

**Licensee Address:** Community Education  
38901 Dodge Park  
Sterling Heights, MI 48312

**Licensee Telephone #:** (586) 797-6904

**Licensee/Designee:** Cheryl Wajeesh-Piwko, Cassie Edwards,  
Cheryl Whiteman

**Name of Facility:** Duncan Elementary/Early Childhood Ctr

**Facility Address:** 14500 26 Mile Road  
Shelby Township, MI 48315

**Facility Telephone #:** (586) 797-4660

**Original Issuance Date:** 08/26/2002

**Capacity:** 286

**Age Range:** Ages 2 years 6 months Thru 12 years

**Program Components:** GSRP  
PRESCHOOL  
SCHOOL AGE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/27/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 06/07/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 12/01/2017

		No. of Records Reviewed
No. of children enrolled in care	200	30
No. of staff employed	22	14
No. of volunteers	0	0
No. of children present at time of inspection	90	
No. of staff present at time of inspection	13	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: 1-2,5-7,9, large muscle room; SACC: sacc rm #2, gym, multipurpose area

Approved Program Director: Nancy Olle, Jacquelyn Mosley, Erica Naren; SACC: Jean Kwasnik

Approved Central Administrator: none

Approved Variances: YES. R400.8128 Staff; volunteer; tuberculosis.

The district has been granted a variance to allow for the designee to have a signed statement on file at each center attesting that each caregiver has documentation on file verifying freedom from communicable tuberculosis and the date the test was completed. The actual TB test will be housed at the administration office instead of each individual facility.

Key Indicator Inspection: no.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

**Note: Technical assistance has been provided to the licensee designee's regarding a new piece of outdoor play equipment that was installed that will require an updated report to specifically indicate the equipment is approved for use by children. Use of the new equipment is not approved until a revised inspection report is submitted to the department.**

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this childcare center.



LaTonya Kegler  
Licensing Consultant

March 30, 2023  
Date