



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

DIRECTOR

February 1, 2024

Diane Simmons  
Marie Graham Elementary  
2555 Crocker Boulevard  
Harrison Township, MI, 48045

License Number: DC500019455

Dear Ms. Simmons,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8182(3)(e)	During a review of the SACC Child Attendance records and Staff Attendance records, I found that the facility was out of ratio by more than 20 children on 11/16/23, 11/17/23, 11/30/23, 12/13/23 and 12/15/23.	There was coverage on days in question but paperwork was not available to support that. Paperwork will be left on site and sign in/out sheet will be utilized.	Immediately
R 400.8131(10)	During a review of staff records, I found that only two of the three child care staff members had certified CPR. The other 2 child care staff members only had CPR training completed on-line and not the in-person skills testing. Child care staff member 2 verbally confirmed she only	Staff will complete all required training and our department will develop a regular internal check of the books to ensure continual compliance.	Spring 2024

	completed the on-line training.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Jennifer DeMuyne at (586) 256-1005 or demuyne1@michigan.gov. In the event that Jennifer DeMuyne is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Jennifer DeMuyne, Licensing Consultant