



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 7, 2023

Diane Miller
Montessori Stepping Stones, Inc.
174 Cass Ave.
Mt Clemens, MI 48043

RE: License #: DC500018848
Montessori Stepping Stones
First Presbyterian
168 Cass Avenue
Mt Clemens, MI 48043

Dear Ms. Miller:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/07/2023, I found two violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131 (11) Professional development requirements.
R 400.8131 (12) Professional development requirements.

Due to the violations, you must send us a corrective action plan by 06/26/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Christine Noel, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 586-256-1968

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC500018848

Licensee Name: Montessori Stepping Stones, Inc.

Licensee Address: 174 Cass Ave.
Mt Clemens, MI 48043

Licensee Telephone #: (586) 465-4260

Licensee/Designee: Diane Miller, Designee

Name of Facility: Montessori Stepping Stones

Facility Address: First Presbyterian
168 Cass Avenue
Mt Clemens, MI 48043

Facility Telephone #: (586) 465-4260

Original Issuance Date:

Capacity: 61

Age Range: Ages 3 years Thru 8 years

Program Components: PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/07/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 05/21/2021
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable: 09/17/2017

		No. of Records Reviewed
No. of children enrolled in care	23	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	17	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	17	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Maple Tree (upper) Black Eyed Susan (lower)
 Approved Program Director: Diane Miller
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

Verification of professional development training for the program director were not available on file at the center or online at MiRegistry. The licensee designee verbally indicated that all training hours had been completed, however verification was unable to be made during the on-site inspection. A review of MiRegistry did not find on going verification of professional development, other than the completion of the health and safety trainings.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

A review of five child care staff member records found that three child care staff members did not complete the 2021 health and safety refresher course.

Technical assistance was provided with regards to the following rules:

- R400.8146 (2) written documentation required for parent receipt of the parent handbook in addition to written notification of the licensing notebook.
- R400.8182 (4) (5) (6) written parental waiver requirements for children who are 33 months, 45 months, and 57 months was reviewed.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of the license.

Christine Noel

06/07/2023

Christine Noel
Licensing Consultant

Date

