



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 21, 2023

Cheryl Wajeeh-Piwko / Cassie Edwards  
Utica Community Schools  
Community Education  
38901 Dodge Park  
Sterling Heights, MI 48312

RE: License #: DC500017064  
**Browning Elementary**  
**12500 Nineteen Mile**  
**Sterling Hgts, MI 48313**

Dear Ms. Wajeeh-Piwko / Ms. Edwards:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/17/2023, I found 5 violations. The violations are listed below and explained in the attached report:

*R400.8112 (2b) Comprehensive background check; fingerprinting.*  
*R400.8112 (2e) Comprehensive background check; fingerprinting.*  
*R400.8113 (7a-f) Program direction qualifications; responsibilities.*  
*R400.8113 (9) Program direction qualifications; responsibilities.*  
*R400.8125 (5a-c) Staff; volunteer; requirements.*

Due to the violations, you must send us a corrective action plan by 4/5/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

| <b>During calendar year Choose the previous year.: 2022</b>                                     | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



LaTonya Kegler, Licensing Consultant  
 Child Care Licensing Bureau (CCLB)  
 611 W Ottawa Street  
 PO Box 30664  
 Lansing, MI 48909-8164  
 (586) 256-1280

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC500017064

**Licensee Name:** Utica Community Schools

**Licensee Address:** Community Education  
38901 Dodge Park  
Sterling Heights, MI 48312

**Licensee Telephone #:** (586) 797-6904

**Licensee/Designee:** Cheryl Wajeesh-Piwko, Cassie Edwards,  
Cheryl Whiteman

**Name of Facility:** Browning Elementary

**Facility Address:** 12500 Nineteen Mile  
Sterling Hgts, MI 48313

**Facility Telephone #:** (586) 797-4030

**Original Issuance Date:**

**Capacity:** 100

**Age Range:** Ages 3 years 0 months Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/17/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 06/27/2022 (Fire certification signed by superintendent)  
 Date of Lead Hazard Risk Assessment, if applicable: 06/03/2014  
 Date of Documentation of Playground Compliance, if applicable: 12/1/2017 (preschool); Children enrolled in the school-age care programs must have signed waivers on file due to equipment not being inspected and approved by a certified outdoor playground inspector.

|   | No. of Records Reviewed |    |
|---|-------------------------|----|
| No. of children enrolled in care                | 42                      | 15 |
| No. of staff employed                           | 2                       | 2  |
| No. of volunteers                               | 0                       | 0  |
| No. of children present at time of inspection   | 15                      |    |
| No. of staff present at time of inspection      | 2                       |    |
| No. of volunteers present at time of inspection | 0                       |    |
| No. of children interviewed/observed            | 0                       |    |

Persons Interviewed: Licensee/Licensee Designee   
 Program Director   
 Caregiving staff

Approved Child Use Space: Rm #1 (preschool); SACC: gym, stage, media/computer  
 Approved Program Director: Preschool : (pending) ; SACC: not in operation  
 Approved Central Administrator: no  
 Approved Variances: YES. R400.8128 Staff; volunteer; tuberculosis.  
 The district has been granted a variance to allow for the designee to have a signed statement on file at each center attesting that each caregiver has documentation on file verifying freedom from communicable tuberculosis and the date the test was completed. The actual TB test will be housed at the administration office instead of each individual facility.  
 Key Indicator Inspection: no.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records.

Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                    Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.**

Childcare staff members Deanna Kahler and Laura Bergen did not have copies of the required consent and disclosure forms on file at the center.

**R 400.8112                    Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.**

The licensee designee's have not maintained the ccbc fingerprint system with the appropriate connections and disconnections as required.

**R 400.8113                    Program director qualifications; responsibilities.**

(7) Early childhood program directors shall meet 1 of the following qualifications shown in Table 1:

|  |                        |
|--|------------------------|
| Education  | Coursework in Early    |
| Hours of   | Childhood Education or |
| Experience   | Child Development      |
| a) Bachelor's degree or<br>N/A<br>higher in early childhood<br>education or child<br>development | N/A                    |
| -> b) Bachelor's degree or<br>480 hours<br>higher in a child-related                             | 18 semester hours and  |

field including ->

c)Montessori credential 18 semester hours and  
480 hours

-> d)Associate's degree in 18 semester hours and  
480 hours  
early childhood education  
or child development  
including ->

e)Valid child development 18 semester hours and ->  
960 hours  
associate credential with ->

-> f)Sixty semester hours with -> 18 semester hours and  
1,920 hours

The licensee designee identified Deanna Kahler as the program director, however she does not have the required educational credentials for approval.

**R 400.8113 Program director qualifications; responsibilities.**

(9) All program directors shall have at least 2 semester hours or 3.0 CEUs in child care administration or have an administrative credential approved by the department. These semester hours may satisfy a portion of the requirements of subrules (7) and (8) of this rule. The program director may also use 30 hours of administrative training from MiRegistry to meet these requirements.

Ms. Kahler does not have the required childcare administration coursework.

**R 400.8125 Staff; volunteer; requirements.**

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Ms. Kahler does not have the written and signed statements on file pertaining to her responsibilities as a mandated reporter.

**Note: The before and after school-age program was not in operation due to staffing for the 2022-2023 school year.**

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this childcare center.



LaTonya Kegler  
Licensing Consultant

March 21, 2023  
Date