



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 1, 2023

Cheryl-Wajeeh-Piwko / Cassie Edwards
Utica Community Schools
Community Education
38901 Dodge Park
Sterling Heights, MI 48312

RE: License #: DC500017064

RE: SI LOG #: **Browning Elementary
12500 Nineteen Mile
Sterling Hgts, MI 48313**

Dear Ms. Wajeeh-Piwko / Ms. Edwards:

This letter is to advise you that the 03/31/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8112 (2b) Comprehensive background check; fingerprinting.	Two ccsms did not have the required consent and disclosure forms for fingerprinting on file at the center.	The licensee designee's will provide and maintain the required forms and keep on file at the center.	03/31/2023
R400.8112 (2e) Comprehensive background check; fingerprinting.	The licensee designee's did not accurately maintain the connections, disconnections in the fingerprint background system as required.	The licensee designee's have updated the fingerprint system and will maintain the connections as required.	03/31/2023

R400.8113 (7a-f) Program director qualifications; responsibilities.	The licensee designee's appointed Deanna Kahler as program director, however she does not meet the academic requirements for program director.	The licensee designee's will submit a variance request to allow time for Ms. Kahler to complete the required academic requirements for program director.	03/31/2023
R400.8113 (9) Program director qualifications; responsibilities.	Ms. Kahler does not have the required child care administration coursework to qualify for a program director.	The licensee designee's will submit a variance request to allow time for Ms. Kahler to complete the required academic requirements for program director.	03/31/2023
R400.8125 (5a-c) Staff; volunteer; requirements.	Ms. Kahler and Ms. Bergen did not have the required signed statements on file regarding their responsibilities as mandated reporters.	The licensee designee's will ensure the required signed statements are on file at the center.	03/31/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



LaTonya Kegler, Licensing Consultant
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