



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 10, 2023

Katherine Lisk
Mackinac Island Public School
7846 Main Street
Mackinac Island, MI 49757

RE: License #: DC490346845
RE: SI LOG #: 2023D0792003
Mackinac Island Public School
7846 Main Street
Mackinac Island, MI 49757

Dear Ms. Lisk:

This letter is to advise you that the 05/09/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(12)(a)	Kathy Lisk, did not retain or make available to the department the name, address, and telephone number for each child enrolled and each employee including Amy Peterson, Justin Badick, [REDACTED], Heather May, Thaddeus Rogella, [REDACTED], Caroline Bador and [REDACTED]. The center was also caring for a child	All child care staff members and enrolled children's names, address and phone, are on file. All child care staff members and children's information will be completed prior to working or entering the preschool program. Updated forms for above will be completed before the first day of preschool every Fall. This will be monitored and maintained by program	05/01/2023

<p>R 400.8112(1)</p>	<p>who was not enrolled and there was no file available.</p> <p>Licensee designee, Kathy Lisk, did not ensure Amy Peterson, Justin Badick, [REDACTED], Heather May, Thaddeus Rogella, [REDACTED], Caroline Bador and [REDACTED] eligibility to be a licensee designee, a child care staff member, a child care aide, or an unsupervised volunteer, before unsupervised contact with children.</p>	<p>licensee designee Katherine Lisk.</p> <p>All child care staff members and volunteers have one or more of the following: - Clearance from Sex Offenders registry kept on file -TB tests completed and on file -Thumbprint identification/background check completed and on file for those individuals who will have unsupervised contact with any child -Signed acknowledgement of preschool programming abuse and neglect policy on file Monitored: All employee, volunteers forms will be completed prior to working Maintained: Update forms for above will be completed before the first day of preschool in the fall This will be monitored and maintained by program licensee designee Katherine Lisk.</p>	<p>05/01/2023</p>
<p>R 400.8125(3)</p>	<p>Licensee designee, Kathy Lisk, did not ensure supervised volunteers had a public sex offender registry (PSOR) clearance before having any contact with a child in care. Kathy Lisk, did not have a copy of this clearance on file at the center.</p>	<p>All child care staff members and volunteers have a clearance on file from the Public Sex Offender registry. Going forward this will be completed for all child care staff members and volunteers prior to prior to having contact with children. Updated forms for above will be completed before the first day of preschool in the fall. This will be monitored and maintained by program licensee designee Katherine Lisk.</p>	<p>05/01/2023</p>

<p>R 400.8125(5) Staff; volunteer; tuberculosis.</p>	<p>There was no written signed statement by staff and volunteers including Amy Peterson, Justin Badick, [REDACTED], Heather May, Thaddeus Rogella, [REDACTED], [REDACTED] Caroline Bador and [REDACTED] at the time of hiring or before volunteering that the individual is aware that abuse and neglect of children is against the law, the individual has been informed of the center's policies on child abuse and neglect, the individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.</p>	<p>All child care staff members and volunteers have a written and signed and dated policy on abuse and neglect on file. All child care staff members will complete prior to working. Updated form for above will be completed before the first day of preschool in the fall This will be monitored and maintained by licensee designee Katherine Lisk.</p>	
<p>R 400.8128 Staff; volunteer; tuberculosis.</p>	<p>There is evidence that licensee designee Kathy Lisk did not keep on file at the center evidence to verify that child care staff members and each volunteer including: Caroline Bador and Jennifer Pool who have contact with children at least 4 hours per week for more than 2 consecutive weeks are free from communicable tuberculosis (TB).</p>	<p>All child care staff members and volunteers have a current TB test and results on file. Going forward all child care staff members and volunteers will have this completed prior to working at the center. Above will be completed before the first day of preschool in the fall This will be monitored and maintained by licensee designee Katherine Lisk.</p>	<p>05/01/2023</p>
<p>R 400.8131(1) Professional</p>	<p>Licensee designee, Kathy Lisk, did not ensure the center provided an</p>	<p>All child care staff members were given orientation about centers policies, practices</p>	<p>05/01/2023</p>

<p>development requirements.</p>	<p>orientation about the center's policies and practices and these administrative rules for all personnel including Amy Peterson, Justin Badick, [REDACTED] Heather May, Thaddeus Rogella, [REDACTED] Caroline Bador and [REDACTED] hired after the effective date of these rules and before unsupervised contact with children.</p>	<p>and administrative rules going forward all employees will complete orientation prior to unsupervised contact with children. The above will be completed before the first day of preschool in the fall. This will be monitored and maintained by licensee designee Katherine Lisk.</p>	
<p>R 400.8131(3) Professional development requirements.</p>	<p>Licensee designee, Kathy Lisk failed to ensure Amy Peterson, Justin Badick, [REDACTED] Heather May, Thaddeus Rogella, [REDACTED] Caroline Bador and [REDACTED] were trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.</p>	<p>All child care staff members and unsupervised volunteers have completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment and recognition and reporting of child abuse and neglect. All child care staff members and unsupervised volunteers will complete before caring for children in the future. The above will be completed before the first day of preschool in the fall. This will be monitored and maintained by licensee designee Katherine Lisk.</p>	<p>05/01/2023</p>
<p>R 400.8131(4) Professional development requirements.</p>	<p>Licensee designee, Kathy Lisk failed to ensure Amy Peterson, Justin Badick, [REDACTED] Heather May, Thaddeus Rogella, [REDACTED] Caroline Bador and [REDACTED] were trained</p>	<p>All child care staff members and unsupervised volunteers have completed training on prevention and control of infectious disease including immunizations All child care staff members and unsupervised volunteers will</p>	<p>05/01/2023</p>

<p>R 400.8131(5) Professional development requirements.</p>	<p>on prevention and control of infectious disease including immunizations before caring for children.</p> <p>Licensee designee, Kathy Lisk, failed to ensure Amy Peterson, Justin Badick, [REDACTED] Heather May, Thaddeus Rogella, [REDACTED] Caroline Bador and [REDACTED] were trained on administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling and storage of hazardous materials and appropriate disposal of biocontaminants, precautions in transporting children, and child development, within 90 days of being hired, or the first day as an unsupervised volunteer.</p>	<p>complete before caring for children in the future The above will be completed before the first day of preschool in the fall. This will be monitored and maintained by licensee designee Katherine Lisk.</p> <p>All child care staff members and unsupervised volunteers completed training on administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling and storage of hazardous materials and appropriate disposal of bio contaminants, precautions in transporting children, and child development. Going forward all child care staff members and unsupervised volunteers will complete prior to working or entering the center. The above will be completed before the first day of preschool in the fall This will be monitored and maintained by licensee designee Katherine Lisk.</p>	<p>05/01/2023</p>
<p>R 400.8131(10) Professional development requirements.</p>	<p>There was no evidence that 50% of the child care staff members are currently certified in first aid and pediatric, child, and adult CPR.</p>	<p>All childcare staff members are trained in adult CPR and first aid, and child/infant CPR and first aid. All certificates are valid and on file at the center. All child care staff</p>	<p>05/01/2023</p>

		members will complete prior to working or entering the center. The above will be completed before the first day of preschool in the fall This will be monitored and maintained by licensee designee Katherine Lisk.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



DeAndre Lawson, Licensing Consultant
Bureau of Community and Health Systems
Ste 3
931 S Otsego Ave
Gaylord, MI 49735