



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 24, 2023

Kimberly Pavlock
Holy Spirit Catholic Church
9565 Musch Rd.
Brighton, MI 48116

RE: License #: DC470392841

RE: SI LOG #: Holy Spirit Roman Catholic School
9565 Musch Road
Brighton, MI 48116

Dear Ms. Pavlock:

This letter is to advise you that the 05/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(3) Professional development requirements.	The program director did not complete the training on prevention of shaken baby syndrome, abusive head trauma, child maltreatment, and recognition and reporting of child abuse and neglect before working with children.	The program director will complete the training on prevention of shaken baby syndrome, abusive head trauma, child maltreatment, and recognition and reporting of child abuse and neglect before working with children. Moving forward, all new hires will complete the training on prevention of shaken baby syndrome, abusive head trauma,	June 5, 2023

		child maltreatment, and recognition and reporting of child abuse and neglect before working with children.	
R 400.8161(5) Emergency procedures.	The child care program did not complete quarterly fire drills in 2022. The center completed fire drills on 03/02/2022, 04/28/2022, 10/14/2022, and 11/08/2022. The center did not complete a fire drill in the 3rd quarter from July through September.	The child care program will complete at least four fire drills; one fire drill per quarter.	Immediately.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thanh Biehl, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (734) 417-8580