



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

September 11, 2023

Attn: Sara Cartwright  
Howell IXL, LLC  
5424 E. Grand River  
Howell, MI 48843

RE: License #: DC470370944  
IXL Learning Center  
5424 E. Grand River  
Howell, MI 48843

Dear Ms. Cartwright:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on September 6, 2023, I found one violation(s) listed below and explained in the attached report:

**R400.8122 (7) Lead caregiver; qualifications; responsibilities.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>1</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl". The signature is written in a cursive style with a large, stylized 'T' and 'B'.

Thanh Biehl, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC470370944

**Licensee Name:** Howell IXL, LLC

**Licensee Address:** 5424 E. Grand River  
Howell, MI 48843

**Licensee Telephone #:**

**Licensee/Designee:** Melissa Sell, Designee

**Name of Facility:** IXL Learning Center

**Facility Address:** 5424 E. Grand River  
Howell, MI 48843

**Facility Telephone #:** (517) 546-2000

**Original Issuance Date:** 02/13/2015

**Capacity:** 222

**Age Range:** Ages Birth Thru 12 years

**Program Components:** TRANSPORTATION  
PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
FOOD SERVICE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 09/06/2023  
 Date of Environmental Health Inspection: 07/20/2023  
 Date of Fire Safety Inspection: 06/26/2023  
 Date of Lead Hazard Risk Assessment, if applicable: N/A; Built in 1999  
 Date of Documentation of Playground Compliance, if applicable: 02/02/2013 and 10/26/22

		No. of Records Reviewed
No. of children enrolled in care	190	10
No. of staff employed	54	18
No. of volunteers	0	0
No. of children present at time of inspection	121	
No. of staff present at time of inspection	25	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	121	

Persons Interviewed: Licensee/Licensee Designee   
 Program Director   
 Caregiving staff

Approved Child Use Space: Pre-K, Preschool, Young Pre-K, School-age (Room 7), Toddler Red( A and B), Toddler Blue (A and B), Infant Too, Infants, Young Preschool, Toddler Green (A and B), and School-age (Room 11).

Approved Program Director: Sara Cartwright

Approved Central Administrator: Melissa Sell and Jamie Miller

Approved Variances:

R 400.8325 (4) (b) Sanitization. If the domestic dishwashers do not meet the 180 degrees Fahrenheit requirement, then the dishwashers will only be used to wash and rinse multi-use tableware and utensils. A sanitizing tub with warm water and bleach will be used as the third step to sanitize.

R 400.8710 (1) Transportation. (1) If transportation other than public transportation or school transportation is provided, contracted, or sponsored by the center, all rules in this part apply.

R 400.8720(2) All motor vehicles. (2) All motor vehicles, except multifunction school activity buses and school buses inspected by the department of state police as indicated in subrule (3) of this rule, shall be inspected annually by a licensed mechanic. A copy of the inspection shall be kept on file at the center. Volunteer vehicles are not required to be inspected.

R 400.8720(4) All motor vehicles. (4) A statement verifying that all motor vehicles, including volunteer vehicles, are in compliance with Michigan vehicle code safety equipment requirements, as defined in 1940 PA 300, MCL 257.683 to 257.714b, shall be kept on file at the center.

R 400.8730(1) Safety equipment in motor vehicles. (1) All motor vehicles used to transport children shall carry all of the following safety equipment: (a) Three bidirectional emergency reflective triangles properly cased and securely stored in the motor vehicle. (b) A first aid kit shall be securely stored in an accessible location in the driver compartment.

R 400.8730(2) Safety equipment in motor vehicles. (2) Any motor vehicle with a manufacturer's rated seating capacity of more than 10 occupants used to transport children shall carry both of the following additional safety equipment: (a) Not less than 3 15-minute fuses (flares) or an approved battery-operated substitute properly cased and securely stored in the driver's compartment. (b) Fire extinguisher of dry chemical type rated not less than 2A-10BC mounted in an accessible place in the driver's compartment. The fire extinguisher shall be inspected and maintained in accordance with NFPA-10. The fire extinguisher shall bear a tag indicating the last date of inspection or service and the initials of the person who performed the inspection or service.

R 400.8750(1) Motor vehicle operator. (1) The driver of any motor vehicle transporting children shall comply with all of the following: (a) Be at least 18 years of age. (b) Possess a valid operator or chauffeur's license with the appropriate endorsement as required by 1949 PA 300, MCL 257.301 to 257.329. (c) Have a personal driving record with not more than 6 active points as determined by the secretary of state. (d) Have proof of valid automobile insurance and registration. (e) Be familiar with the contents of the first aid kit. (f) Be familiar with the operation of the fire extinguisher, if a fire extinguisher is required.

R 400.8750(2) Motor vehicle operator. (2) All of the following documents shall be kept on file at the center: (a) A copy of each driver's driving record, except for drivers of volunteer motor vehicles, obtained from the secretary of state at least once a year. (b) A self-certifying statement that all volunteer drivers comply with subrule (1) of this rule. (c) A copy of a valid driver's license.

R 400.8750(3) Motor vehicle operator. (3) Drivers shall be provided with a copy of the child information card or comparable substitute for each child being transported in their motor vehicles. Allow IXL Learning Center Howell to utilize First Student for privately contracted field trip transportation without keeping the required vehicle inspection and driver requirements on file at the center. First Student has all the required information on file at their local business office pertaining to MDOT licensing rules. Also, First Student provides the safety equipment; therefore, the center should not be responsible for this. IXL Learning Center Howell understands that they must follow the child care center rules regarding ratio during transportation, time limitation for transit and must

receive written parental permission for transportation. The child care staff will also carry copies of the children's information cards with them as they accompany children on the buses during field trips.

Key Indicator Inspection: No.

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8122                      Lead caregiver; qualifications; responsibilities.**

(7) Lead caregivers for infants and toddlers shall have 3 semester hours, 4.5 CEUs, or 45 hours of MiRegistry approved infant and toddler development and care practices within 6 months of hire. These semester hours or CEUs may satisfy a portion of the requirements of subrule (6) of this rule.

The child care staff member (M.K.) was promoted to lead caregiver in the Toddler Green classroom in April 2022. M.K. has not completed the 3 semester hours, 4.5 CEUs or 45 hours of MiRegistry approved infant and toddler development and care practices.

A corrective action plan was requested and approved on 09/06/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

Technical Assistance and Consultation were provided for the following:

R 400.8137 (8) Diapering; toileting.

R 400.8182 (3) Ratio and group size requirements.

R 400.8530(10) Hazard areas.

R 400.8335 (8) Food services and nutrition; provided by center.

#### **IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



09/11/2023

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Thanh Biehl  
Licensing Consultant

Date