



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 16, 2023

Sara Cartwright
Howell IXL, LLC
5424 E. Grand River
Howell, MI 48843

RE: License #: DC470370944

RE: SI LOG #: IXL Learning Center
5424 E. Grand River
Howell, MI 48843

Dear Ms. Cartwright:

This letter is to advise you that the 03/15/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1) Staff; volunteer; requirements	<p>On February 24, 2023, the child care staff members did not provide appropriate supervision of Child A.</p> <p>Child A suffered a burn on the inside of his index and middle fingers on his left hand.</p>	Involved teachers received a disciplinary warning for improper care and supervision.	<p>Sara Cartwright will complete all.</p> <p>Teacher IM: 3/16/2023 Teacher IF: 3/16/2023 Teacher SM: 3/16/2023 Teacher MJ: 3/16/2023</p>

		<p>Involvement teachers will complete the following training: "Active Supervision" by National Center on Health, Behavioral Health & Safety • They will also complete the Self-reflection Tool and return to Director by Monday, March 20th, 2023.</p> <p>Specific table lamp was removed from the Toddler Red classroom.</p> <p>Admin reviewed IXL's policy regarding staff members bringing in items from home at a Staff Meeting on 3/9/2023.</p> <p>"Teacher Items from Home" information was added to IXL's New Hire Orientation.</p> <p>Admin will exchange all light bulbs in the Center to LED bulb, which are cooler to the touch.</p>	<p>Teacher IM: 3/20/2023 Teacher IF: 3/20/2023 Teacher SM: 3/20/2023 Teacher MJ: 3/20/2023</p> <p>Ashley Plate: 3/3/2023</p> <p>Kelsey McLaughlin: 3/9/2023</p> <p>Danielle Colombo: 3/7/2023</p> <p>Sara Cartwright: Will be complete by 3/17/2023</p>
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-8580