



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 13, 2022

Attn: Melissa Lagona
Hamburg IXL, LLC
10088 Professional Ctr Dr
Whitmore Lake, MI 48189

RE: License # DC470360861
IXL Learning Center
Suite A
10088 Professional Ctr Dr
Whitmore Lake, MI 48189

Dear Ms. Lagona:

The purpose of this letter is to follow-up on the incident that occurred on June 10, 2022.

The violations that were found are:

- R 400.8125(1) Staff; volunteer; requirements**
(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.

On June 10, 2022, at approximately 5:05 P.M., the Young Pre-K classroom, consisting of 5 children at that time, started towards the hallway bathroom. Approximately two minutes later, administrator, Ms. Mackenzie Pruneau, completed a walked through from the Young Pre-K classroom to get to the Infant Too classroom. Ms. Pruneau observed Child A (male, 4 years old) alone in the classroom while the Young Pre-K classroom was in the hallway.

Child A did not get a specific fidget toy that he wanted so he stayed behind to look for an alternative.

Ms. Pruneau took Child A back with the remainder of the class in the hallway.

Due to the violations, you must send us a corrective action plan by July 29, 2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this confirming letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when confirming letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

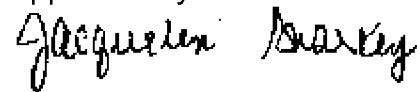
Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-8580

Approved By:



July 21, 2022

Jacquelin Sharkey
Area Manager

Date

