



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 3, 2021

Sandra Nettleingham  
Cornerstone Evangelical Presbyterian Church  
9455 Hilton Road  
Brighton, MI 48114

RE: License #: DC470295861  
Cornerstone Christian School  
9455 Hilton Road  
Brighton, MI 48114

Dear Ms. Nettleingham:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on March 3, 2021, I found four violation(s) listed below and explained in the attached report:

- R400.8131(3) Professional development requirements.
- R400.8131(4) Professional development requirements.
- R400.8112(2)(a) Comprehensive background check; fingerprinting.
- R400.8112(1)(c) Comprehensive background check; fingerprinting.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl". The signature is written in a cursive, slightly slanted style.

Thanh Biehl, Licensing Consultant  
Bureau of Community and Health Systems/ Child Care Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC470295861

**Licensee Name:** Cornerstone Evangelical Presbyterian Church

**Licensee Address:** 9455 Hilton Road  
Brighton, MI 48114

**Licensee Telephone #:**

**Licensee/Designee:** Sandra Nettleingham, Designee

**Name of Facility:** Cornerstone Christian School

**Facility Address:** 9455 Hilton Road  
Brighton, MI 48114

**Facility Telephone #:** (810) 494-4040

**Original Issuance Date:** 09/09/2008

**Capacity:** 20

**Age Range:** Ages 3 years 0 months Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/03/2021  
 Date of Environmental Health Inspection: 02/01/2021  
 Date of Fire Safety Inspection: 01/12/2021  
 Date of Lead Hazard Risk Assessment, if applicable: Built in 2002  
 Date of Documentation of Playground Compliance, if applicable: 09/04/2012

		No. of Records Reviewed
No. of children enrolled in care	22	10
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	13	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	13	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Classroom 102, Classroom 104, Classroom 107, Gymnasium, Chapel, and the Assistant Principal's office (sick room).  
 Approved Program Director: Sandra Nettleingham  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                    Comprehensive background check; fingerprinting.**

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

- (c) A child care staff member.

One of the four child care staff members (L.H.) had unsupervised contact with children prior to the determination of eligibility.

L.H. was hired on 12/05/2020. She was found eligible on 02/06/2021.

**R 400.8112                    Comprehensive background check; fingerprinting.**

(2) An applicant or licensee shall do all of the following:

- (a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, [www.michigan.gov/ccbc](http://www.michigan.gov/ccbc). The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

One of the four child care staff members (L.H.) did not complete a consent and disclosure form prior to getting fingerprinted.

L.H. was hired on 12/05/2020. The consent and disclosure form was signed on 01/20/2021.

**R 400.8131                    Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One of the four child care staff members (L.H.) did not complete the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect trainings before caring for children.

L.H. was hired on 12/05/2020. She has not completed the required trainings.

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One of the four child care staff members (L.H.) did not complete the prevention and control of infectious disease training, including immunizations trainings before unsupervised contact with children.

L.H. was hired on 12/05/2020. She has not completed the required trainings.

**Technical Assistance and Consultation were provided for the following:**

- *R 400.8110(6) Applicant; licensee; licensee designee; requirements.* The licensee or licensee designee shall maintain accurate daily records detailing arrival times and departure times for each child care staff member, child care aide, and volunteer.
- *R 400.8112(2)(e) Comprehensive background check; fingerprinting.* Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.
- *R 400.8112(2)(f) Comprehensive background check; fingerprinting.* Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.
- *R 400.8131(10) Professional development requirements.* First aid/CPR certification must be received from a person certified as a Red Cross instructor or a trainer from another organization approved by the department. The current list of approved organizations can be found on the department website CPR and First Aid Training. First aid and CPR certification may be completed online if an in-person skills test is completed. The online training and the in-person skills test must be administered by one of the approved organizations.

A corrective action plan was requested and approved on 03/03/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



03/03/2021

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Thanh Biehl  
Licensing Consultant

Date