



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 31, 2023

Michelle Annas
Cornerstone Evangelical Presbyterian Church
9455 Hilton Road
Brighton, MI 48114

RE: License #: DC470295861
Cornerstone Christian School
9455 Hilton Road
Brighton, MI 48114

Dear Ms. Annas:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC470295861
Licensee Name:	Cornerstone Evangelical Presbyterian Church
Licensee Address:	9455 Hilton Road Brighton, MI 48114
Licensee Telephone #:	
Administrator/Licensee Designee:	Michelle Annas, Designee
Name of Facility:	Cornerstone Christian School
Facility Address:	9455 Hilton Road Brighton, MI 48114
Facility Telephone #:	(810) 494-4040
Capacity:	43
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On August 18, 2023, licensee designee, Ms. Michelle Annas, submitted a modification request form to:

- Add Preschool Classroom (room C116A) and
- Add Art Room (C107).

During the inspection, Ms. Annas indicated that Room 102, Room 104 and Room 108 will not be used for child care. Room 102, Room 104 and Room 108 will be removed as child care approved space.

Due to the modification, the capacity increased from 40 to 43.

Please note: The classrooms were renumbered due to building construction.

III. Methodology

09/04/2012 Contact - Document Received
Playground was inspected and approved by Eric Sheffer, Certified
Playground Safety Inspector.

08/10/2023 Contact - Document Received
Playground Inspection report dated 08/10/2023 completed by Tim
Sheffer with Penchura, LLC. Certification number #54452-525, NRPA

08/18/2023 Contact document received- Modification Request

08/28/2023 Inspection Completed-Env. Health: A

08/31/2023 Inspection Completed-Fire Safety: A
BCAL 5043 Certification of School Building

08/31/2023 Inspection Completed On-site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on March 3, 2017, April 26, 2017, February 20, 2018, March 7, 2019, August 13, 2020, August 8, 2022, August 15, 2023, and August 31, 2023.

- March 3, 2017 - The chapel was approved space for child care use, and the hours of operation and classroom numbers were updated. The current

approved room number is 202-204. The room number was re-assigned; the updated room number is 104. The hours of operation have changed to the following:

- The 4's Class attends on Monday, Wednesday, and Friday from 8:30 A.M. – 11:30 A.M.
 - The 3's Class attends on Tuesday and Thursday from 8:30 A.M. – 11:00 A.M.
 - The Beginnergarten (older 4's and young 5's) attend Monday through Thursday from 12:30 P.M. – 3:30 P.M.
- April 4, 2017- On April 4, 2017, Ms. Nettleingham, submitted a modification request form to add a school-age before and after school child care component, increase age range, and approve Classroom #107 and Classroom #102 as child care space. The school-age before and after school program will operate Monday through Friday from 7:30 A.M. – 8:00 A.M. and from 3:45 P.M. – 6:00 P.M. The program will accept children ages 5 years through 12 years old.
 - January 31, 2018- On January 31, 2018, Ms. Nettleingham, submitted a modification request form to add Classroom #106 as approved space for the children in care.
 - February 28, 2019- On February 28, 2019, Ms. Nettleingham, submitted a modification request form to remove Classroom #106 as approved space for the children in care.
 - August 13, 2020 – On August 13, 2020, licensee designee, Ms. Sandra Nettleingham, submitted a modification request form to add the Assistant Principal's Office to be used as a sick room for the children in care.
 - August 8, 2022 – On July 27, 2022, licensee designee, Ms. Sandra Nettleingham, submitted a modification request form to: Add Classroom 103, Classroom 102 Art Room, Classroom 108 Music Room, and increase the capacity from 20 to 40.
- Please note: The 3's and 4's will be in Classroom 104. The 3's will attend on Tuesday and Thursday from 8:30 A.M. – 11:00 A.M. The 4's will attend on Monday, Wednesday, and Friday from 8:30 A.M.- 11:30 A.M.
 - The Young 5's (Beginnergarten) will be in Classroom 103. The Young 5's will attend Monday through Friday from 8:30 A.M. - 11:30 A.M.
 - The child care program will offer child care from 11:00/11:30 A.M. – 3:30 P.M. Classroom 104 for 3's, 4's and 5's.
 - The child care program will offer before and after school care for children ages 3 years through 12 years old, Monday through Friday from 7:00 A.M.

– 8:30 A.M., and from 3:30 P.M. – 6:00 P.M. The before and after school care will be in Classroom 104.

- August 15, 2023 - On July 17, 2023, licensee designee, Ms. Michelle Annas, submitted a modification request form. The preschool playground was removed and re-installed.
- August 31, 2023 - On August 18, 2023, licensee designee, Ms. Michelle Annas, submitted a modification request form to: Add Preschool Classroom (room C116A) and Add Art Room (C107). During the inspection, Ms. Annas indicated that Room 102, Room 104 and Room 108 will not be used for child care. Room 102, Room 104 and Room 108 will be removed as child care approved space. Due to the modification, the capacity increased from 40 to 43. Please note: The classrooms were renumbered due to building construction.

The child care center is located in a building that is a church and school building combined. The area of the building to be used for child care is separated by approved fire safety doors and is located in the southwest portion of the building.

The approved space is as follows:

Sick/ Isolation Room (Assistant Principal's Office) measured approximately at 6'5" x 12'0" plus 8'5" x 2'4" = 97 sq. ft. divided by 35 sq. feet per child equals 3 children. The capacity of this classroom is 3 children. The square footage from this room is excluded from the total capacity.

Classroom K101A (Pre-K; ages 3 years through 12 years old) measured 38 x 19.833 plus 6 x 12 plus 6 x 11 equals 891.70 sq. feet. At 35 sq. feet per child, the capacity of this classroom is 26 children. The capacity of this classroom is 26 children. However, it has been requested to maintain the capacity at 20 children.

Classroom C116A (Preschool; ages 3 years through 12 years old) measured 33.083 x 13.17 plus 33.92 x 5.75 plus 7.0 x 11.0 plus 7.0 x 11.67 equals 789.43 sq. feet. At 35 sq. feet per child, the capacity of this classroom is 23 children.

Classroom C107 (Art Room; ages 3 years through 12 years old) measured 23.33 x 27.58 plus 3.67 x 22.83 equals 727.35 sq. feet. At 35 sq. feet per child, the capacity of this classroom is 21 children. The square footage from this room is excluded from the total capacity.

Gymnasium (C104) is located at the main entrance of the school building. The gym is divided in the middle to provide two separate spaces to accommodate the group size requirements. Each side is measured at 49.083 x 67.0 equals 3289.0

sq. feet. At 35 sq. ft. per child, the capacity for each side is 94 children ages 3 years old through 12 years old. The square footage of this room is not included in the total capacity. The licensee designee understands the ratio and group size will always be maintained.

Please note:

- Preschoolers, 30 months of age until 3 years of age, has a ratio of 1 child care staff member to 8 children, with a maximum group size of 16.
- Preschoolers, 3 years of age until 4 years of age, has a ratio of 1 child care staff member to 10 children, with a maximum group size of 30.
- Preschoolers, 4 years until school age, has a ratio of 1 child care staff member to 12 children, with a maximum group size of 36.
- School-agers has a ratio of 1 child care staff member to 18 children, with a maximum group size of 36.
- If there are children of mixed ages in the same room or well- defined space, then the ratio and group size are determined by the age of the youngest child, unless each group of children is clearly separated and the appropriate child care staff member to child ratios and group sizes, if applicable.

The Chapel- (Chapel A, B and C) The Chapel is located down the hallway from the office. The square footage in this room can accommodate and exceeds the license capacity of 43. The square footage from this room is excluded from the total capacity.

The total capacity in the center at any one time cannot exceed 43 children.

There are 13 toilets, 5 urinals, and 15 sinks available for child care use. There are additional toilets and hand washing sinks located throughout the school building:

There are bathrooms by the Chapel:

- In the girls' bathroom, there are 2 handwashing sinks and 4 toilets.
- In the boys' bathroom, there are 2 hand washing sinks, 3 urinals and 1 toilet.

There are bathrooms located across from the Gymnasium:

- In the girls' bathroom, there are 2 handwashing sinks and 4 toilets.
- In the boys' bathroom, there are 2 hand washing sinks, 2 urinals and 2 toilets.

In Classroom K101A (Pre-K), there are 2 handwashing sinks. There is also a bathroom with 1 handwashing sink and 1 toilet.

In Classroom C116A (Preschool), there are 2 handwashing sinks. There is also a bathroom with 1 handwashing sink and 1 toilet.

In Classroom C107 (Art room), there is 1 hand washing sink.

The child care center does not provide any meals. Parents are responsible for providing the lunches and snacks. There is no transportation. There is no swimming component.

The child care wing was constructed circa 2002, and therefore does not require a lead inspection.

On September 4, 2012, the playground was inspected and approved by Eric Sheffer, Certified Playground Safety Inspector.

On July 3, 2023, Tim Sheffer with Penchura, LLC., certification number #54452-525, NRPA, completed a playground inspection. A Playground Inspection report was completed on 08/10/2023.

V. Recommendation

I recommend:

- Adding the Preschool Classroom (room C116A) and the Art Room (C107).
- Removing Room 102, Room 104 and Room 108.
- Increasing the capacity from 40 to 43.



08/31/2023

Thanh Biehl
Licensing Consultant

Date