



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 24, 2023

Attn: Jessica Terberg
Hartland Community Education
PO Box 160
Hartland, MI 48353

RE: License #: DC470020067
Hartland Comm Ed Child Care Ctr
10235 School Street
Hartland, MI 48353

Dear Ms. Terberg:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC470020067
Licensee Name:	Hartland Community Education
Licensee Address:	PO Box 160 Hartland, MI 48353
Licensee Telephone #:	(810) 626-2150
Administrator/Licensee Designee:	Carol Hayes, Designee
Name of Facility:	Hartland Comm Ed Child Care Ctr
Facility Address:	10235 School Street Hartland, MI 48353
Facility Telephone #:	(810) 626-2780
Capacity:	210
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On July 18, 2023, program director, Ms. Jessie Terberg, submitted a modification request form to approve the infant and toddler playground.

III. Methodology

09/07/2010 Contact- Document Received
Lead Hazard Risk Assessment

06/13/2016 Contact- Document Received
Documentation of Playground Compliance

04/28/2023 Inspection Completed-Fire Safety: A

10/01/2022 Inspection Completed-Heating Approved
Boiler expires 10/01/2025

04/27/2023 Inspection Completed-Env. Health: A

07/18/2023 Contact - Document Received
Playground Inspection Certification Summary; Tim Sheffer with
Penchura, LLC. NRPA #54452-525.

07/18/2023 Modification Request Received

07/24/2023 Inspection Completed On-site

Please note: The water heater inspection is overdue.

IV. Description of Findings and Conclusions

The terms of the original license have been modified on July 23, 2015, March 22, 2017, August 6, 2018, June 30, 2021, July 29, 2021 and July 24, 2023.

- On July 23, 2015, the child care center requested a capacity increase from 154 to 257.
- On March 21, 2017, licensee designee, Ms. Jennifer Turner, submitted a modification request to change the use of space.
- On August 6, 2018, licensee designee, Ms. Michelle Otis, submitted a modification request form to change Classroom 7 from Kindergarten to Preschool. Classroom 7 will continue to have a before and after school- age child care.

- On June 18, 2021, program director, Ms. Jessica Terberg, submitted a modification request form. The license was modified on June 30, 2021 to: (1) Change Classroom 7, Classroom 8, Classroom 9, and Classroom 10 for children ages 3 years through 12 years old. The classrooms will be used for preschool- age children, and for the before and after school-age program. (2) Approve the Gymnasium for the school-age summer camp, and before and after school latchkey program. Please note, the Gymnasium will also be used as a multi-purpose room for children ages birth through 12 years old during the school year, and (3) Change Classroom 1A Critters for children ages 4 years through 5 years old.
- On July 29, 2021, program director, Ms. Jessica Terberg, submitted a modification form to: (1) Change Classroom 4 Busy Bees (2 ½- 3 years old) to Tiny Tadpoles (birth- 1 ½ years old) and (2) Change Classroom 3 Latchkey to Busy Bees (2 years old – 3 ½ years old).
- On July 18, 2023, program director, Ms. Jessie Terberg, submitted a modification request form. The license was modified on July 24, 2023 to approve the infant and toddler playground.

The approved space is as follows:

Room 1A Critters (ages 4 years through 5 years old) – This room measures 31' x 45' equals 1395 sq. ft. At 35 sq. ft. per child, the capacity of this room is 40. Program director, Ms. Jessica Pasienza, requested to reduce the capacity to 25. The capacity of this room is 25.

Room 1 Wiggles Room (ages 18 months through 30 months)– This room measures 31' x 28' equals 868 sq. ft. At 50 sq. ft. per child, the capacity of this room is 17. Per the center's request, the capacity of this room will be reduced to 12.

Room 2 Darling Ducks Room (ages birth through 18 months) – This room measures 31' x 28' equals 868 sq. ft. At 50 sq. ft. per child, the capacity of this room is 17. Per the center's request, the capacity of this room will be reduced to 12.

Room 3 Busy Bees Room (ages 2 years old through 3 ½ years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. At 50 sq. ft. per child, the capacity of this room is 17. When combining age groups of children, the child care staff member-to-child ratio and group size for the youngest child applies. Program director, Ms. Jessica Terberg, requested to reduce the capacity to 16. The capacity of this room is 16.

Room 4 Tiny Tadpoles Room (birth through 1 ½ years old) – This room measures 31' x 28' equals 868 sq. ft. At 50 sq. ft. per child, the capacity of this room is 17. Program director, Ms. Jessica Terberg, requested to reduce the capacity to 12. The capacity of this room is 12.

Room 5 Fireflies Room (ages 3 years old through 5 years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. Program director, Ms. Jessica Pasienza, requested to reduce the capacity to 20. The capacity of this room is 20.

Room 6 Fearless Foxes Room (ages 3 years old through 4 years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. Program director, Ms. Jessica Pasienza, requested to reduce the capacity to 20. The capacity of this room is 20.

Room 7 Preschool/School-Age (ages 3 years old through 12 years old) – This room measures 28' x 23' equals 644 sq. ft. At 35 sq. ft. per child, the capacity of this room is 18. This room will be used for preschool-age children during normal hours of operation. This room will also be used for before and after school age child care.

Room 8 Preschool/School-Age (ages 3 years old through 12 years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. This room will be used for preschool-age children during normal hours of operation. This room will also be used for before and after school age child care.

Room 9 Preschool/School-Age (ages 3 years old through 12 years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. This room will be used for preschool-age children during normal hours of operation. This room will also be used for before and after school age child care.

Room 10 Preschool/School-Age (ages 3 years old through 12 years old) – This room measures 31' x 28' equals 868 sq. ft. At 35 sq. ft. per child, the capacity of this room is 25. This room will be used for preschool-age children during normal hours of operation. This room will also be used for before and after school age child care.

The Gymnasium (ages birth through 12 years old) was measured at 55.66 x 37.166 equals 2069.0 sq. ft. At 35 sq. ft. per child, the capacity of this room is 59. At 50 sq. ft. per child, the capacity of this room is 41. Each classroom has their own gym time. If classes are combined, the maximum group size is maintained based on the age of the youngest child.

The school-age summer camp will use the gym from June through August. During the school year, children ages birth through 5 years of age will use the gym as a multi-purpose room. The gym will also be used for the before and after school-age program.

The total capacity of the child care center is 257. Therefore, the total capacity in the center at any one time cannot exceed 257 children.

Each classroom in this facility has a restroom. There are 18 sinks and 20 toilets which is adequate for the capacity of 257.

A playground inspection was completed on June 13, 2016 by Matt Campanella, NPSI 23579-0317 with Sinclair Recreation, LLC.

A playground inspection was completed on July 18, 2023 for the infant and toddler playground by Tim Sheffer, NRPA #54452-525 with Penchura, LLC.

A lead hazard risk assessment was completed on 09/07/2010 and 9/09/2010 by Nova Environmental, Inc. No lead-based paint hazards were found in the child care center.

V. Recommendation

I recommend approving the infant and toddler playground for child care use.



07/24/2023

Thanh Biehl
Licensing Consultant

Date