



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 4, 2022

Attn: Janice Ramirez
Brighton Area Schools
850 Spencer Road
Brighton, MI 48116

RE: License # DC470019650 Spencer Friendship Center
 DC470018616 Tot Spot
 DC470304494 Brighton Bullpup Club
 DC470020945 Hornung Friendship Center
 DC470020943 Hawkins Friendship Center
 DC470387392 Summer Friendship Center
 DC470023043 Hilton Friendship Center

Dear Mrs. Ramirez:

The purpose of this letter is to confirm the program directors and multi-site directors for the following child center centers:

- Mrs. Janice Ramirez is the program director for DC470018616 Tot Spot. She is also the multi-site director for DC470020943 Hawkins Friendship Center.
- Ms. Sarah Jean Meyers is the program director for DC470023043 Hilton Friendship Center.
- Ms. Kelly Ernst is the program director for DC470387392 Summer Friendship Center. She is also the multi-site director for DC470019650 Spencer Friendship Center and DC470304494 Brighton Bullpup Club.
- Ms. Janet Henry is the program director for DC470020945 Hornung Friendship Center.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl". The signature is written in a cursive, flowing style.

Thanh Biehl, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(734) 417-8580