



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 19, 2021

Our Savior Evangelical Lutheran Church
13667 W Highland Rd
Hartland, MI 48353

RE: License #: DC470017848

RE: SI LOG #: Our Savior Lutheran Preschool
13667 W Highland Road
Hartland, MI 48353

Dear Our Savior Evangelical Lutheran Church:

This letter is to advise you that the 03/19/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8113 (2)(b) Program director qualifications; responsibilities.	On February 22, 2021, Ms. Amy Thompson called and reported that she was resigning was the program director and licensee designee for the child care center. Her last day is February 26, 2021. Ms. Wendy Hardy will be replacing Ms. Thompson at the child care center. On February 24, 2021, a telephone call was	The program director will be on-site for at least 6 hours a day.	April 19, 2021

	<p>completed with Ms. Thompson and Ms. Hardy. Ms. Hardy indicated that she teaches at a different school on Tuesday and Thursday but can come to the center afterwards. However, she will not be at the child care center to meet the required hours on-site which is a minimum of 50% of the time children are in care but not less than a total of 6 hours a day.</p> <p>Ms. Hardy stated that she will be available Monday through Friday after the semester ends in April 2021. She will act as the program director until a permanent person is hired for the position.</p>		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant
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Pontiac, MI 48342
(734) 417-8580