



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 26, 2022

Tracy Pilbeam  
Friends And Family Daycare, LLC  
11701 Tecumseh-Clinton Rd  
Clinton, MI 49236

RE: License #: DC460405618  
2022D0614018  
RE: SI LOG #: Friends And Family Daycare, LLC  
11701 Tecumseh-Clint Rd  
Clinton, MI 49236

Dear Mrs. Pilbeam:

This letter is to advise you that the 09/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
400.8110(6) Applicant; licensee; licensee designee; requirements.	Mr. Pilbeam indicated Ms. Paul and Ms. Flores worked each day during the week of March 21, 2022, however child care staff member attendance records do not show this. On March 22, 2022, neither Mr. nor Mrs. Pilbeam are listed on the staff records, but they both worked this day. Therefore, the licensee did not maintain accurate attendance	Mr. Pilbeam will monitor the attendance of child care staff members everyday to ensure they are clocking in and out in order to reflect accurate attendance records.	09/07/2022


	records for child care staff members as required.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Samantha Struppa, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 449-7845