



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 18, 2023

Christine Scott  
Adrian Public Schools  
340 E. Church Street  
Adrian, MI 49221

RE: License #: DC460389624  
2023D0104012  
RE: SI LOG #: **Adrian Head Start at Drager**  
**340 E. Church Street**  
**Adrian, MI 49221**

Dear Ms. Scott:

This letter is to advise you that the 05/18/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, and confirming letter are approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1) Staff, volunteer; requirements.	The center did not provide Child A with appropriate care and supervision on 3/8/23 when CCSM 3 and child care staff member 4 allowed Child A to walk away from the group and enter the large motor room by herself for approximately two minutes timeframe when she was returned back to the classroom by other child care staff members. Neither CCSM 3 nor CCSM 4 were aware of Child A missing	I, Ms. Christine Scott, licensee designee was found in non compliance of this licensing rule. I will assure the child care staff members provide the children with appropriate care and supervision at all times. On 3/8/23 around 10:44 a.m., while the classroom was in the hallway putting away coats from outdoor play, Child A (age 4 ½ years, female) left the group of children and went into the large motor	05/12/2023

	<p>from the classroom for the 2-minute timeframe.</p>	<p>room . Witness 1, mental health and disabilities coordinator was present in her office also located in the large motor room. Child A was never alone but also not with her assigned class. At 10:46 a.m. , nutrition assistants Child Care Staff Member 1 (CCSM 1) and Child Care Staff Member 2 (CCSM2) enter the large motor area and see Child A riding a bike; they quickly return Child A back to her classroom in room 206. Neither Child Care Staff Member 3 (CCSM 3) or Child Care Staff Member 4 (CCSM 4) from room 206 were aware of Child A walking <i>off</i> from the group of children to go into the large motor room nor that she was not present in the classroom. Child A was not harmed and was returned back to the classroom within minutes from walking away from the class and into the large motor room. Since the incident, I have spoken with all of the staff members to remind them of the importance of assuring the children are provided with appropriate care and supervision at all times. We have discussed the importance of conducting random head counts at all times of the day to include during busy transition times. In addition, we also discussed the importance of positioning staff at the front and rear of the walking lines when transporting children. We reminded staff of the importance to assure they know what activities children are always engaged in. This violation has been corrected and will be maintained at all times.</p>	
<p>R400.8125(1) Staff, volunteer; requirements</p>	<p>On 3/9/23, CCSM 1 did not provide the children with appropriate care and supervision when she yelled at the class using threats to</p>	<p>I, Ms. Christine Scott, licensee designee was found in noncompliance of this licensing rule. I will assure that all staff members and unsupervised volunteers</p>	<p>05/12/2023</p>

	<p>call their parents to control unwanted behaviors.</p>	<p>who work directly with children provide the children with appropriate care and supervision at all times. On 3/9/23, Ms. Tongi Merillat did not provide the children with appropriate care and supervision when she yelled at the class using threats to call their parents to control unwanted behaviors. I have reminded all of the child care staff members of the importance of assuring they are providing the children with appropriate care and supervision at all times and to be aware of their demeanor when communicating with children to assure they are not coming <i>off</i> as threatening nor shaming toward a child when communicating with them. Ms. Merillat has been provided with administrative support since partaking in the performance improvement plan that included classroom role modeling , ratio support, visuals, and coaching . She was also provided trainings that support social and emotional wellbeing of the classroom. Since this investigation, Ms. Merillat has resigned from her position and no longer works at the center. This violation has been corrected and will be maintained ,</p>	
<p>R400.8140(4) Discipline.</p>	<p>On 3/9/23, CCSM 1 did not implement the centers discipline policy correctly when she used the calming area punitively to control unwanted behaviors from Child A. While Child A was in the calming area, CCSM 1 yelled at Child A saying “you cannot leave the clam down area, I told you to stay here.” CCSM 1 also said, “you’re not allowed to lay down, you need to sit.”</p>	<p>I, Ms. Christine Scott, licensee designee was found in noncompliance of this licensing rule. I will assure that all staff members and unsupervised volunteers who work directly with children are trained on the centers discipline policy and follow it when working with children. Our staff members receive annual training on conscious discipline which we use when dealing with children . On 3/9/23, Ms. Tangi Merillat did not implement the centers discipline policy correctly when she used the</p>	<p>05/12/2023</p>

		calming area punitively to control unwanted behaviors from Child A. While Child A was in the calming area, Ms. Merillat yelled at Child A saying, "you cannot leave the clam down area, I told you to stay here." Ms. Merillat also said, "you're not allowed to lay down, you need to sit." Since this investigation , Ms. Merillat resigned from her position and no longer works at the center. Moving forward , I will assure all staff members and unsupervised volunteers utilize positive methods of discipline with the children that follow our conscious discipline training . This violation has been corrected and will be maintained .	
--	--	---	--

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Timothy A Swope, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 262-9838