



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 26, 2023

Catharine Hofflander
Pathway Preschool & Childcare
720 Riverside
Adrian, MI 49221

RE: License #: DC460284361
Pathway Kids Club - Alexander
520 Cherry
Adrian, MI 49221

Dear Ms. Hofflander:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/24/23, I found 1 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R400.8113(2)(a) Program director qualifications; responsibilities.

Due to the violations, you must send us a corrective action plan by 05/18/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 262-9838.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Timothy A Swope, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9838

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC460284361
Licensee Name:	Pathway Preschool & Childcare
Licensee Address:	720 Riverside Adrian, MI 49221
Licensee Telephone #:	(517) 266-1891
Licensee/Designee:	Catharine Hofflander, Designee
Name of Facility:	Pathway Kids Club - Alexander
Facility Address:	520 Cherry Adrian, MI 49221
Facility Telephone #:	(517) 266-1891
Original Issuance Date:	08/29/2006
Capacity:	60
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/24/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 01/06/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	35	35
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	24	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	24	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☐
	Caregiving staff	☒

Approved Child Use Space:

The center is located inside Alexander Elementary School. Alexander Elementary is an active school building serving children grades kindergarten through 5th grade. The center uses three rooms as approved child use space: the library, gym, and the art room. The center offers parttime before/after school programming Monday through Friday from 6:00 am until 8:30 am and 2:00 pm until 6:00 pm, year-round. The center provides snacks for the children that consist of prepackaged food items. Transportation is provided by the parents and Adrian School District. During the summer months, The center offers fulltime time child care for school-age children from 6:00 am until 6:00 pm. During those months, Adrian Public schools will provide lunch for the children. The center will provide breakfast and snack food items that will consists of ready to food meals; no food preparation will be completed by the center for these meals. The snacks and meals consist of fresh food and prepackaged food items that are ready to eat meals that only require reheating and are prepared in accordance with the Children and Adult Care Food Program requirements.

During my onsite inspection on 4/24/23, I observed the children during freedom of choice activity, homework enrichment, and snack time. I also observed parents pick up their children at the end of the day. All of the rooms were equipped with an adequate amount of age-appropriate play and learning equipment conducive to a before/after school care setting. Childcare staff member interactions with children was positive and nurturing.

I provided Ms. Hofflander with technical assistance regarding the ongoing health and safety refreshers training offered through www.MiRegistry.org. Although Ms. Hofflander trained her child care staff members on the training topics covered in each training, I informed Ms. Hofflander that the child care staff members would need to complete the ongoing health and safety refreshers training through MiRegistry within 6 months of the notice being published by LARA or the Department of Education. I explained to Ms. Hofflander that this training is a federal requirement and although the Health and Safety Preparedness training courses one and two were allowed to be completed by other training agencies, the ongoing refreshers trainings have to be completed through MiRegistry each year they are offered, as such she would not be authorized to train her staff members on the ongoing refresher training courses. I encouraged Ms. Hofflander to have all new child care staff members complete the Health and Safety Preparedness course I and course II training through MiRegistry although not required in order to assure she complies with the training requirements.

Approved Program Director: Currently, the center does not have an approved program director; they are applying for a variance to licensing Rule R4008113 (8) to allow Ms. Jessica Scott Garland to serve as a program director until she finishes her college coursework to qualify for a school-age program director.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8113

Program director qualifications; responsibilities.

(2) A program director shall be present in the center in the following manner:

(a) Full time for programs operating less than 6 continuous hours.

The center does not have an active school-age program director working at the center fulltime. They have employed Ms. Jessica Scott Garland to serve as the acting school-age program director. The center has applied for a variance to licensing rule R400.8113(8) to allow Ms. Scott Garland to serve as the program director until she is able to complete her college coursework to qualify as a school-age program director.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



04/26/2023

Timothy A Swope
Licensing Consultant

Date