



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 15, 2023

Amy Neumann
 St. Stephen Lutheran Church
 St. Stephen Luth School
 632 S. Madison
 Adrian, MI 49221

RE: License #: DC460022265
St. Stephen Lutheran PreK
632 S. Madison St
Adrian, MI 49221

Dear Ms Neumann:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 5/10/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 262-9838.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy A. Swope". The signature is written in a cursive style with a prominent initial "T" and a long horizontal stroke at the end.

Timothy A Swope, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9838

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC460022265
Licensee Name:	St. Stephen Lutheran Church
Licensee Address:	St. Stephen Luth School 632 S. Madison Adrian, MI 49221
Licensee Telephone #:	(517) 265-5605
Licensee/Designee:	Amy Neumann, Designee
Name of Facility:	St. Stephen Lutheran PreK
Facility Address:	632 S. Madison St Adrian, MI 49221
Facility Telephone #:	(517) 263-1775
Original Issuance Date:	09/15/1992
Capacity:	20
Age Range:	Ages 4 years 0 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/10/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	20	20
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	6	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	6	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space:

St. Stephen Lutheran PreK is located in St. Stephen Lutheran School in Adrian. St. Stephen Lutheran School is an active school serving children grades kindergarten through eighth grades. The center utilizes six rooms as approved child use space; classroom 101, Classroom 102, classroom 103, classroom 104, classroom 105, and the gymnasium. The centers total capacity remains at 20 children ages 3 -12 years old.

The center offers both part-time and fulltime preschool programming and after school programming Monday through Friday from 8:00 am until 5:30 pm through the school year. The parents provide meals and snacks for the children. Transportation is provided by the parents.

During my onsite inspection on 5/10/23, I observed the children during mealtime, small and large group activities. All the rooms were equipped with an adequate amount of age-appropriate play and learning equipment conducive to a preschool and before/after school care setting. The center provides the children with daily various activities that include circle time, name and letter recognition, counting activities, music and reading instruction, religious instruction, and various arts and craft activities. Caregiver interactions with children were positive and nurturing.

I provided Ms. Neumann with technical assistance regarding the ongoing health and safety refreshers training offered through www.MiRegsity.org. Although Ms. Neumann trained her child care staff members on the training topics covered in each training, I

informed Ms. Neumann that the child care staff members would need to complete the ongoing health and safety refreshers training through MiRegistry within 6 months of the notice being published by LARA or the Department of Education. I explained to Ms. Neumann that this training is a federal requirement and although the health and safety preparedness training courses one and two were allowed to be completed by other training agencies, the ongoing health and safety refreshers trainings have to be completed through MiRegistry each year they are offered, as such she would not be authorized to train her staff members on the ongoing refresher training courses. I encouraged Ms. Neumann to have all new child care staff members complete the Health and Safety Preparedness course I and course II training through MiRegistry although not required in order to assure she complies with the training requirements.

Approved Program Director: Ms. Amy Neumann and Ms. Jane Petosky are the approved program directors.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



05/15/2023

Timothy A Swope
Licensing Consultant

Date