



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 2, 2023

Emily Vander Galien
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC410412789
CT DBA AppleTree Rockford
6765 Courtland Dr. NE
Rockford, MI 49341

Dear Ms. Vander Galien:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/21/2023, I found four violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8176(1) Sleeping equipment.**
- R 400.8380(4) Maintenance of premises.**
- R 400.8525(4) Exits.**
- R 400.8525(6) Exits.**

Due to the violations, you must send us a corrective action plan by 03/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year 2022: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Lisa Bush, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (616) 558-0326

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC410412789

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (248) 697-9106

Licensee/Designee: Emily Vander Gailen, Designee

Name of Facility: CT DBA AppleTree Rockford

Facility Address: 6765 Courtland Dr. NE
Rockford, MI 49341

Facility Telephone #: (616) 874-5437

Original Issuance Date: 07/29/2022

Capacity: 166

Age Range: Ages Birth Thru 12 years

Program Components: TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/21/2023
 Date of Environmental Health Inspection: 05/25/2022
 Date of Fire Safety Inspection: 05/19/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 07/26/2022

| | | No. of Records Reviewed |
|---|----------------------------|-------------------------------------|
| No. of children enrolled in care | 100 | 10 |
| No. of staff employed | 20 | 5 |
| No. of volunteers | 0 | 0 |
| No. of children present at time of inspection | 84 | |
| No. of staff present at time of inspection | 16 | |
| No. of volunteers present at time of inspection | 0 | |
| No. of children interviewed/observed | 84 | |
| Persons Interviewed: | Licensee/Licensee Designee | <input type="checkbox"/> |
| | Program Director | <input checked="" type="checkbox"/> |
| | Caregiving staff | <input checked="" type="checkbox"/> |

Approved Child Use Space: The entire main level is approved and will be used for child care excluding the kitchen and mechanical room

Approved Program Director: Abigail Caniff

Approved Central Administrator: None.

Approved Variances:

A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Macey Heintzelman has been named the lead caregiver in the Pedal (back) Room and has been granted 4 years to meet the educational requirements outlined in the administrative rules.

A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Sara Waucaush has been named the lead caregiver in the Otis Room and has been granted 4 years to meet the educational requirements outlined in the administrative rules

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records.

Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8176 Sleeping equipment.

(1) All bedding and sleeping equipment must be appropriate for the child, clean, comfortable, safe, and in good repair.

Twelve nap mats in the Otis classroom were torn on the corners and edges and were not in good repair.

R 400.8380 Maintenance of premises.

(5) There must be no flaking or deteriorating paint on interior and exterior surfaces or on equipment accessible to children.

There was chipped paint and exposed drywall in the Terance, Pratt, and Otis classrooms.

R 400.8525 Exits.

(4) Exit doors and all doors in the means of egress shall be side-hinged and equipped with knob, lever-type, non-locking-against-egress, or panic-type hardware.

The Lyric and Pedal classrooms are divided into two well-defined spaces. The front and back of the classrooms are divided with a row of low shelves and a gate at the end. The gates used to divide the classrooms were not equipped with a side-hinge and equipped with knob, lever-type hardware.

R 400.8525 Exits.

(6) Means of egress shall be maintained in an unobstructed, easily traveled condition at all times that the center is in operation. Means of egress shall not be exposed to inherent hazards of the building, including the heating plant, flammable storage, commercial kitchen, or other similar conditions.

The Lyric classroom means of egress are obstructed by the low shelving units and gate that divides the classroom into two well defined spaces.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/02/2023

Lisa Bush
Licensing Consultant

Date