



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

04/03/2024

CT DBA AppleTree Rockford  
6765 Courtland Dr. NE  
Rockford, MI, 49341

License Number: DC410412789

Dear Emily VanderGalien,

This letter is to advise you that the 9/9/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Special Investigation Case, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	Appropriate care and supervision was not provided to Child A when he was not allowed to play with the other children and blocked from joining them.	Appropriate care and supervision will be provided to all children at all times. No child will be excluded from any daily activities. Staff members are responsible for providing appropriate care and supervision. The program director and associate director will be responsible to do bi-weekly classroom observations. The program director and associate director will train on appropriate care and supervision at the September staff meeting.	09/19/2023
R 400.8140(1)	Positive methods of discipline were not used with Child A when he was sent home due to his behavior issues.	Positive methods of discipline will be used to encourage self-control, self-direction, self-esteem, and cooperation. Team	09/19/2023

		members are responsible for using positive methods of discipline. Team members who are experiencing challenging behaviors with children need to call to the front desk to ask for additional support and guidance. The program director and associate director will train on positive methods of discipline at September staff meeting.	
R 400.8140(2)(d)	Child A was separated from the group due to his behavior which is humiliating and shaming punishment	Children will not be separated from the group as a means of punishment. If a child is experiencing challenging behaviors: redirection, choices, and activities will be provided to correlate with the challenging behaviors being displayed. Team members are responsible for using redirection, choices, and activities for challenging behaviors that are being displayed. The program director and associate director will train on challenging behaviors at September staff meeting. The program director and associate director will reach out to the Positive Behavioral Support Team for additional guidance and support.	09/19/2023
R 400.8140(2)(g)	Child A was excluded from the daily learning experiences that were offered to the other children in his classroom.	Staff members will not exclude any children from daily learning experiences. Team members are responsible for including all children in daily learning experiences. The program director and associate director will train on inclusion in the classroom at September staff meeting. The program director and associate director will be	09/19/2023

		responsible to do bi-weekly classrooms observations.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Kathleen Hop at (616) 20-3403 or hopk@michigan.gov. In the event that Kathleen Hop is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Kathleen Hop, Licensing Consultant