



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 27, 2023

Emily Vander Galien
 Childtime Childcare, Inc.
 Suite 100
 21333 Haggerty Road
 Novi, MI 48375

RE: License #: DC410412789
 RE: SI LOG #:
 CT DBA AppleTree Rockford
 6765 Courtland Dr. NE
 Rockford, MI 49341

Dear Ms. Vander Galien:

This letter is to advise you that the 03/22/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8176(1)	Twelve nap mats in the Otis classroom were torn on the corners and edges and were not in good repair.	New cots will be ordered for the Otis room to take place of the tom/worn out mats. Teachers will be asked/trained to communicate when a mat or cot is ripping and needs to be replaced. New cots will be ordered as needed.	May 30, 2023

R 400.8380(5)	There was paint and exposed drywall in the Terance, Pratt, and Otis classrooms.	Drywall/ paint will be fixed in Terance, Pratt, and Oits by maintenance group. When new paint issues are noticed they will be submitted to maintenance to be fixed.	April 28, 2023
R 400.8525(4)	The Lyric and Pedal classrooms are divided into two well-defined spaces. The front and back of the classrooms are divided with a row of low shelves and a gate at the end. The gates used to divide the classrooms were not equipped with a side-hinge and equipped with knob, lever-type hardware.	New side hinged gates will be ordered and installed in both Lyric and Pedal rooms. When needing to be replaced in the future, gates will be replaced with approved side hinged gates.	May 30, 2023
R 400.8525(6)	The Lyric classroom means of egress are obstructed by the low shelving units and gate that divides the classroom into two well defined spaces.	Shelving will be arranged in a manner that allows the back of Lyric to have direct access to the side exit door of the classroom. When rearranging the classroom in the future the side exit door will remain in the back half of the room.	April 28, 2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Lisa Bush". The signature is written in a cursive, flowing style.

Lisa Bush, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 558-0326