



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 1, 2022

Elise Bos  
Childtime Childcare, Inc.  
Suite 100  
21333 Haggerty Road  
Novi, MI 48375

RE: Application #: DC410412783  
CT DBA AppleTree Grandville/Wyoming  
2485 56th Street  
Wyoming, MI 49519

Dear Ms. Bos:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 172 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Bush".

Lisa Bush, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 558-0326

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC410412783
<b>Applicant Name:</b>	Childtime Childcare, Inc.
<b>Applicant Address:</b>	Suite 100 21333 Haggerty Road Novi, MI 48375
<b>Applicant Telephone #:</b>	
<b>Licensee/Designee:</b>	Elise Bos, Designee
<b>Name of Facility:</b>	CT DBA AppleTree Grandville/Wyoming
<b>Facility Address:</b>	2485 56th Street Wyoming, MI 49519
<b>Facility Telephone #:</b>	(616) 531-4252
<b>Application Date:</b>	5/11/2022
<b>Capacity:</b>	172
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

05/11/2022	Enrollment
05/17/2022	Inspection Completed-Fire Safety: A
05/20/2022	Inspection Completed-Env. Health: A
05/20/2022	Contact – Document Sent: Act & Rule Books
05/20/2022	Contact – Document Received
06/08/2022	Inspection Completed On-site
06/09/2022	Contact – Document Received Playground Inspection
07/06/2022	Contact – Documents Received
07/07/2022	Contact – Document Sent
07/12/2022	Contact – Document Received
07/12/2022	Contact – Document Sent
07/13/2022	Inspection Completed: Heating approved
8/18/2022	Contact – Document Received
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Mariah Seymour
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Delores Smith
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Heather Beek
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Margaret Fishback
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Grace Cusack
08/18/2022	Rule Variance/Exemption Received: Lead Caregiver: Kathleen McGuire
08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Mariah Seymour

08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Delores Smith
08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Heather Beek
08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Margaret Fishback
08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Grace Cusack
08/25/2022	Rule Variance/Exemption Granted: Lead Caregiver: Kathleen McGuire
11/01/2022	Inspection Completed-BCAL Full Compliance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

#### A. Description of Facility

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):** The entire main level is approved and will be used for child care excluding the kitchen, laundry closet, art closet and mechanical room. Classrooms are as follows:

*Infant:* (Birth- 12 months) is divided into two well defined areas, plus a sleep section. This room has two diaper changing areas, four sinks, and two refrigerators. The sleep area used for both sections measures 20' x 13' for a total of 260 square feet.

- The front measures 7' x 7' for a square footage of 49, 3' x 9' for square footage of 27, 2' x 10' for a square footage of 20, 17' x 10 for a square footage of 170, and 3' x 10' for a square footage of 30. The total square footage for this section is 296 square feet. This space, plus half the sleep area, will accommodate **8 infants**.
- The back section measures 7' x 13' for a square footage of 91 and 15' x 10 for a square footage of 150. The total square footage for this section is 241. This space, plus half the sleep area, will accommodate **8 infants**.

The licensee understands that a lead caregiver is needed for each well-defined space. If the licensee chooses to remove the divider separating the front and back sections, the maximum group size for the entire room is 12 infants.

There is a private bathroom with one toilet and one sink between the Infant and Faris classrooms.

Faris' Room: (12 months- 18 months) is divided into two well defined areas, plus a sleep area. This room has two diaper changing areas, four sinks, and two refrigerators. The sleep area measures 20' x 11' for a square footage of 220.

- The front section measures 8' x 2' for a square footage of 16, 15' x 5' for square footage of 75, 9' x 9' for a square footage of 81, 9' x 3' for a square footage of 27, and 10' x 16' for a square footage of 160. The total square footage of this section is 359. This space, plus half the sleep area will accommodate **8** children.
- The back section measures 9 x 17' for a square footage of 153 and 15' x 7' for a square footage of 105. The total square footage for this section is 258. This space, plus have the sleep area will accommodate **8** children.

The licensee understands that a lead caregiver is needed for each well-defined space. If the licensee chooses to remove the divider separating the front and back sections, the maximum group size for the entire room is 12 children.

Lyric's Room: (18 months- 24 months) is divided into two well defined areas. This room has one bathroom with one toilet and one sink, two additional sinks, one diaper changing area and one refrigerator.

- The front section measures 11' x 22' for a square footage of 242 and 9' x 19' for a square footage of 171. The total square footage for this section is 413. This will accommodate **8** children.
- The back section measures 9' x 19' for a square footage of 171 and 11' x 22' for a square footage of 242. The total square footage for this section is 413. This will accommodate **8** children.

The licensee understands that a lead caregiver is needed for each well-defined space. If the licensee chooses to remove the divider separating the front and back sections, the maximum group size for the entire room is 12 children.

Pedal's Room: (24 months- 30 months) is divided into two well defined areas. This room has one bathroom with one toilet and one sink, two additional sinks, one diaper changing area and one refrigerator.

- The front section measures 11' x 22' for a square footage of 242 and 19' x 9' for a square footage of 171. The total square footage for this section is 413. This will accommodate **8** children.
- The back section measures 9' x 19' for a total square footage of 171 and 11' x 22' for a square footage of 242. The total square footage for this section is 413. This will accommodate **8** children.

The licensee understands that a lead caregiver is needed for each well-defined space. If the licensee chooses to remove the divider separating the front and back sections, the maximum group size for the entire room is 12 children.

Adabelle's Room: (30 – 36 months) measures 18' x 18' for a square footage 324 and 12' x 22' for a square footage of 264. Total square footage of this room is 588. This will allow for the requested **16** preschool age children. This room has one bathroom with one toilet and one sink, two additional sinks, one diaper changing area and one refrigerator.

Terance's Room: (3- 4 years of age) measures 18' x 13' for a square footage of 234, 4' x 27' for a square footage of 108 and 12' x 31' for a square footage of 372. Total square footage of this room is 714. This will allow for the requested **20** preschool age children. This room has one bathroom with one toilet and one sink, two additional sinks, one diaper changing area and one refrigerator.

Pratt's Room: (3- 4 years of age) measures 11' x 23' for a square footage of 253, 20' x 18' for a square footage of 360, and 10' x 23' for a square footage of 230. Total square footage of this room is 843. This will allow for the requested **24** preschool age children. This room has one bathroom with one toilet and one sink, two additional sinks, one diaper changing area and one refrigerator.

Otis' Room: (4- 5 years of age) measures 11' x 23' for a square footage of 253, 18' x 20' for a square footage of 360, and 10' x 23' for a square footage of 230. Total square footage of this room is 843. This will allow for the requested **24** preschool and school age children. This room has one bathroom with one toilet and one sink, two additional sinks, and one refrigerator.

Andre's Room: (School age/Multipurpose room) measures 25' x 18' for a square footage of 450 and 21' x 22' for a square footage of 462. Total square footage for this room is 912. This will accommodate **24** school age children. There are two bathrooms with a total of five toilets and four sinks.

**NOTE:** When the school age children are not present in the building, this room may be used by other age groups. Both the licensee designee and the program director understand that the staff to child ratio and the maximum group size is determined by the youngest child in the room.

**The total center capacity is 172 children, birth through age 12.**

**Equipment:** There is a variety of age appropriate toys, equipment, arts/crafts materials, books and games available.

**Number of sinks and toilets:** The facility has 30 sinks and 12 toilets in classrooms. This is more than adequate to support the requested capacity.

**Outdoor play area - location, fenced or not, water hazards:** The outdoor play area is located directly behind the center and is completely fenced. There are no water hazards on or near the property.

**Documentation if a lead hazard risk assessment was required and the results:** The building is a newer construction, built in 2010. A lead hazard risk assessment was not required.

**Documentation of playground safety:** A playground safety inspection was completed by independent contractor Kathryn Berry on 5/23/2022. The playground area and equipment were found to be in compliance.

## **B. Program Description**

**Ages of children served:** Birth through 12 years of age.

**Proposed days and hours of operation:** Monday through Friday from 6:00 am until 6:00 pm.

**Full or part time (AM or PM sessions or both):** Full and part time care is available.

### **Other program components - transportation, swimming, food service:**

Breakfast, lunch and snacks will be prepared on site and provided to all children who eat table food and are in attendance at the time of service. Parents are responsible for providing formula and baby food for children not eating table food.

Transportation to and from local schools is provided.

Swimming is not a program component at this time.

### **Name of program director and under what rules the program director is qualified:**

The approved program director is Denise Farris – R 400.8113(7)(b) and (9).

### **Is there a central administrator that meets the administrative requirement? Ms.**

Farris satisfies the administrative requirement.

### **Explanation of variance(s), if any:**

- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Margaret Fishback has been named the lead caregiver in the Infant 1 (back) and has been granted 4 years to meet the educational requirements outlined in the administrative rules.
- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Kathleen McGuire has been named the lead caregiver in the Lyric Room (back) and has been granted 4 years to meet the educational requirements outlined in the administrative rules.
- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Mariah Seymour has been named the lead caregiver in the Pedal Room (front) and has been granted 4 years to meet the educational requirements outlined in the administrative rules.
- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Grace Cusack has been named the lead caregiver in the Pedal Room (back) and has been granted 4 years to meet the educational requirements outlined in the administrative rules.
- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Delores Smith has been named the lead caregiver

in the Pratt Room and has been granted 4 years to meet the educational requirements outlined in the administrative rules.

- A variance has been granted for R400.8122(5) & (6) Lead Caregiver; qualifications; responsibilities. Heather Beek has been named the lead caregiver in the Otis Room and has been granted 4 years to meet the educational requirements outlined in the administrative rules.

**C. Rule/Statutory Violations**

The center is in full compliance with all applicable rules and statues.

**IV. RECOMMENDATION**

I recommend issuance of an original license to this child care center.



11/01/2022

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Lisa Bush  
Licensing Consultant

Date

Approved By:



11/01/2022

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Katrice Sweet  
Area Manager

Date