



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 21, 2023

Elise Bos
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC410412783
RE: SI LOG #: 2023D0607004
CT DBA AppleTree Grandville/Wyoming
2485 56th Street
Wyoming, MI 49519

Dear Ms. Bos:

This letter is to advise you that the 06/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved. The special investigation will be closed.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8146(3)(c) Information provided to parents.	Child A's mother did not receive notifications of elimination patterns on March 27 and 28, 2023. CCSM 3 did not record diaper changes as required.	The professional development team will conduct training on parent communication policy (diaper changing). The program director, Denise Farris and other administrative staff will monitor to ensure staff are notifying parents.	06/21/2023 and on going
R 400.8137(7) Diapering; toileting.	Diapering guidelines state that staff remove the soiled diaper and place them in the diaper pail. Children in the Terance room are taking off their pull ups or diapers and placing them in the diaper	Ms. Farris has provided coaching on the diapering guidelines and on children handling diapers/ clothing containing bodily fluids. Administrative staff will monitor to ensure staff are following the diapering guidelines.	04/05/2023 and ongoing

	pail. The diapering guidelines are not being followed.		
R 400.8125(1) Staff; volunteer; requirements.	Appropriate care and supervision were not provided on March 9, 2023, when Child A had a wet diaper in his pant leg for the whole day.	The professional development team will present training on appropriate care and supervision. A profile alert will be added to the Sprout About application, indicating to document diaper changes. The program director and administrative staff will monitor to ensure staff are notifying parents of diaper changes.	06/21/2023 and ongoing
400.8140(2)(d) Discipline.	CCSM 2 and CCSM 3 have saying “the sandman is going to get you” or “the sandman is coming” as a form of discipline.	Ms. Farris coached child care staff members on positive redirection, with an emphasis on using references to make-believe or ambiguous characters to correct children’s behavior. The administrative team will conduct daily/weekly observations to ensure staff are not using threats.	04/05/2023 and ongoing
R 400.8140(2)(i) Discipline.	CCSM 2 is using time outs for children under 3 years of age in the Adabelle room.	The professional development team will present training on positive interactions and discipline (redirection and conflict resolution). The administrative team will conduct daily/weekly observations of staff tone, word, and actions.	06/21/2023 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', is positioned above the typed name.

Jessica Miranda-Bevier, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 498-5459