



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

Marlon I. Brown, DPA  
 ACTING DIRECTOR

12/10/2023

Sarah Knight  
 YMCA at Monroe Community Church  
 1020 Monroe, Grand Rapids, MI, , 49503

License Number: DC410411117

Dear Sarah Knight,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Complaint, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	On 10/05/2023 appropriate care and supervision was not provided to Child A because CCSM 1 and CCSM 2 did not notice he was not with their group when they transitioned back to their room. • On 10/06/2023 appropriate care and supervision was not provided to Child F when CCSM 4 did not realize Child F had walked out with the group leaving the play area.	The program director has retrained staff on active supervision and will be monitoring staff on a weekly basis.	10/10/2023 and ongoing.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Jessica Miranda-Bevier at 616-498-5459 or [mirandabevierj@michigan.gov](mailto:mirandabevierj@michigan.gov). In the event that Jessica Miranda-Bevier is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', is positioned above the typed name and contact information.

Jessica Miranda-Bevier, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 498-5459