



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 8/30/2023  
**Date of Report:** 2/23/2024

Licensee Name(s)	License Number
Melissa's Munchkins LLC	DC410381766
Capacity	Facility Name
44	My Little Munchkins
Program Type	Licensee Designee(s)
Center	
Central Administrator(s)	Program Director(s) Name
	Melissa M Lieckfelt <b>Qualifications:</b> R 400.8113(7)(e) (9). <b>Date PD Approved:</b> 2/1/2024
Facility Address	Mailing Address
1940 44th St., Kentwood, MI, 49508	4738 Larkwood Dr. SE, Kentwood, MI, 49508
Facility Phone Number	Facility Email Address
6168278898	mmunchkins13@att.net

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Lalemma Hudnell found 1 violation. The violation is listed and explained below. An acceptable written corrective action plan was received on 8/30/2023. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Lalemma Hudnell, at 616-438-5537. In the event that Lalemma Hudnell is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
770	1	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
21	9	0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
17	5	0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Center's School-building fire inspection certification form CCL-5043	10/11/2021	This facility has been determined to be in substantial compliance with applicable rules.
Environmental Health Inspection Results	6/7/2023	This facility has been determined to be in substantial compliance with applicable rules.


<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8335(11)	Food services and nutrition; provided by center. Prepared bottles and beverage containers of milk and formula must be refrigerated and labeled with the child's first and last name,	During my on-site inspection I observed three of the eight bottles in the infant Cubs classroom were not labeled with first/last name, date, time made.	Violation Established

	date, and time of preparation.		
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM		

Bureau Recommendation
I recommend issuance of a regular license for this child care facility.

Approved By:			
Lalemma Hudnell	 <b>Date 02/23/2024</b>		
<b>Licensing Consultant</b>			