



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 20, 2023

James Jensen Jr.  
Godfrey Lee Public Schools  
1335 Lee Street SW  
Wyoming, MI 49509

RE: License #: DC410363087  
Godfrey Elementary  
1920 Godfrey Ave. SW  
Wyoming, MI 49509

Dear Mr. Jensen Jr.:

This letter is to advise you that the 06/19/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
8128	During my on-site inspection, the program director did not have a TB test on file.	A negative TB test was sent to licensing for the program director.	6/12/23
8161 (3)	During my on-site inspection, written plans for fire and tornados were not posted.	Updated emergency procedures will be posted on the parent board as well as in places where programming takes place	6/12/23
8161(5)(6)	During my on-site inspection, fire and tornado drills had not been documented since 2021.	The emergency drill log will be created and maintained as the drills take place with students.	6/12/23

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Dufon". The signature is cursive and somewhat stylized.

Mary Dufon, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa St.  
Lansing, MI 48909