



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2023

Heidi Cate
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

RE: License #: DC410331106
Hope Early Learning Center
240 Brown Street SE
Grand Rapids, MI 49507

Dear Ms. Cate:

This letter is to advise you that the 03/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(5)(a-g) Staff; volunteer; requirements.	Child care staff member Sakita Taylor did not have a signed and dated written statement concerning the requirements listed above.	A form was created to include all the required information. The licensee designee and school administration will ensure staff sign and date the required form when they are hired and onboarded.	3/23/2023
R 400.8131(12) Professional development requirements.	Child care staff members Lisa Lee, Diana Brand, and Leslie Gutierrez did not complete the health and safety updated training for 2022. This training is named Health and Safety Training Refresher 2022.	The licensee designee and school administration will ensure staff complete the update training for 2022. All staff will complete the required update trainings within six months of notice.	04/30/2023 03/23/2023

R 400.8143(1) Children's records.	I reviewed 10 child files; some of the child information cards were missing required information:	School office administrative staff will ensure the cards are completed as required. The school's assistant principal will provide oversight.	03/23/2023
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (616) 498-5459