



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 31, 2022

Cynthia Hillary
Hope Academy Of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

RE: License #: DC410331106
Hope Early Learning Center
240 Brown Street SE
Grand Rapids, MI 49507

Dear Ms. Hillary:

This letter is to advise you that the 01/31/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(6)(c) Children's records.	I inspected 12 child files; two files did not include a physical evaluation within 30 days of the child's initial attendance.	Staff have checklist has been created and given to office staff, that includes student file requirements. Radom checks will be completed by staff members to ensure child files are complete.	2/2022 Ongoing
R 400.8161(2)(h) Emergency procedures	The emergency written procedures do not include a plan for how children with chronic medical conditions will accommodated during emergencies.	Ms. Hillary has added a statement to the emergency plans to include how children with chronic medical conditions will be accommodated.	1/31/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', with a stylized flourish at the end.

Jessica Miranda-Bevier, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 498-5459