



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 11, 2021

Rachel Neubert  
Appletree Learning Center Knapp, LLC  
555 Cascade W Parkway SE  
Grand Rapids, MI 49546

RE: License #: DC410327696  
Appletree Learning Center Knapp  
3100 Learning Lane  
Grand Rapids, MI 49525

Dear Mrs. Neubert:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/10/2021, I found two violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8380(1) Maintenance of premises.
- R 400.8380(4) Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 03/31/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Lisa Bush, Licensing Consultant  
 Bureau of Community and Health Systems  
 Unit 13, 7th Floor  
 350 Ottawa, N.W.  
 Grand Rapids, MI 49503  
 (616) 558-0326

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC410327696

**Licensee Name:** Appletree Learning Center Knapp, LLC

**Licensee Address:** 555 Cascade West Parkway  
Grand Rapids, MI 49546

**Licensee Telephone #:** (616) 454-5432

**Licensee/Designee:** Rachel Neubert, Designee

**Name of Facility:** Appletree Learning Center Knapp

**Facility Address:** 3100 Learning Lane  
Grand Rapids, MI 49525

**Facility Telephone #:** (616) 364-0543

**Original Issuance Date:** 09/13/2012

**Capacity:** 168

**Age Range:** Ages Birth Thru 12 years

**Program Components:** TRANSPORTATION  
PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/10/2021  
 Date of Environmental Health Inspection: 02/10/2021  
 Date of Fire Safety Inspection: 01/22/2019  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 09/19/2012

		No. of Records Reviewed
No. of children enrolled in care	155	10
No. of staff employed	32	5
No. of volunteers	0	0
No. of children present at time of inspection	114	
No. of staff present at time of inspection	21	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	114	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The main floor is approved excluding the kitchen and utility rooms.

Approved Program Director: Rachel Neubert

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my onsite inspection I observed positive interactions between child care staff members and child care children. I observed free play, large group activity, outdoor play, lunch service and rest time.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8380            Maintenance of premises.**

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

There were plastic bags, diaper creams and cleaning supplies in unlocked cupboards in the Infant 1 classroom.

**R 400.8380            Maintenance of premises.**

(4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

The transition strip near the exterior exit door in the Terrance classroom was missing and mended with duct tape and was not in good repair.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license.



3/11/2021

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Lisa Bush  
Licensing Consultant

Date