



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 9, 2021

Rachel Neubert  
Appletree Learning Center Knapp, LLC  
3100 Learning Lane  
Grand Rapids, MI 49525

RE: License #: DC410327696  
2021D0607005  
Appletree Learning Center Knapp

Dear Ms. Neubert:

This letter is to advise you that the 03/09/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>R 400.8125(1) Staff; volunteer; requirements.</b>	Appropriate care and supervision were not provided when two children hid in the classroom showing each other their private parts.	Staff will provide appropriate care and supervision by positioning themselves where they can see all areas of the classroom. Staff will be notified to limit the number of children in areas of the classroom. The program director will monitor staff to ensure they are providing appropriate care and supervision.	Memo sent 03/10/2021  Supervision and monitoring of staff will be ongoing.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', with a stylized flourish at the end.

Jessica Miranda-Bevier, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 498-5459