



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 26, 2023

Lisa Smith
Tri-Unity Christian School
5353 Wilson Ave SW
Grandville, MI 49418

RE: License #: DC410306495
Tri-unity Christian Treasure Tree Preschool
5353 Wilson Ave. SW
Grandville, MI 49418

Dear Mrs. Smith:

This letter is to advise you that the 04/13/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
MCL 722.115p (1) Child care center, group child care..	During my on-site inspection on 3/21/2023, I observed Ana Kraker working with children. Ms. Kraker is a child care staff member who began working for the center on 1/9/2019. Upon review of the Child Care Background Check (CCBC) system, I discovered that Ms. Kraker had not been fingerprinted; therefore, had not	The center rectified this error immediately. She had gone in and paid for the back ground check back in 2019 but had not been connected properly in the CCBC system. She is now in the system.	3/23/2023

	<p>completed the comprehensive background check process. On 3/24/2023, the center had Ms. Kraker fingerprinted and she has since completed the comprehensive background check process.</p>		
<p>R 400.8112 Comprehensive background check; fingerprinting.(1)(a)</p>	<p>During my on-site inspection on 3/21/2023, I observed Ana Kraker working with children. Ms. Kraker is a child care staff member who began working for the center on 1/9/2019. Upon review of the Child Care Background Check (CCBC) system, I discovered that Ms. Kraker had not been fingerprinted; therefore, had not completed the comprehensive background check process. On 3/24/2023, the center had Ms. Kraker fingerprinted and she has since completed the comprehensive background check process.</p>	<p>The center rectified this error immediately. She had gone in and paid for the back ground check back in 2019 but had not been connected properly in the CCBC system. She is now in the system.</p>	<p>3/23/2023</p>
<p>R 400.8112 Comprehensive background check; fingerprinting. (2)(e)</p>	<p>Upon reviewing the Child Care Background Check (CCBC) system, the center had not accurately completed and maintained the connection of staff working at the center. Staff were listed as connected who are no longer employed and staff who were currently employed were not connected.</p>	<p>Program director/licensee designee Lisa Smith currently learning the CCBC system and will disconnect any persons who should no longer be connected.</p>	<p>4/10/2023</p>

R 400.8113(13) Program director qualifications; responsibilities	During my on-site inspection, program director Lisa Smith did not have her qualifications and credentials on file.	Lisa Smith's credentials were on file and have been since being hired 29 years ago, they were just in a different folder in the office and could not be located during the inspection. The credentials have been moved to the same file with the other preschool information.	4/10/2023
R 400.8113(2)(a) Program director qualifications; responsibilities	Program director Lisa Smith is not present at the center full time. The center plans on naming a second director for the days she is not present.	Jodi Venema is now the co- director. Her credentials are on file in the office and she has been fingerprinted through the preschool system. She is (as of next school year 23/24) the elementary principal and will be at school on the days Lisa Smith is not.	Next School year (Sept. 2023)
R 400.8122 (9) Lead caregiver; qualifications; responsibilities.	The center has three lead caregivers. During my on- site inspections, their qualifications were not on file.	The credentials of the caregivers are now on file.	4/10/2023
R 400.8143(3)(b) Children's records.	Out of 10 child files reviewed during my on-site inspection, one child's file did not have an immunization waiver on file.	The child in question did indeed have a record of the immunization waiver on file, it too was in a different file. I copied it and placed a second copy in his file.	4/10/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Dufon". The signature is written in a cursive, flowing style.

Mary Dufon, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
PO Box 30664
Lansing, MI 48909
(616) 295-6530