



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2023

Lori Bramble-Romeo
Kentwood Public Schools
3303 Breton Avenue SE
Kentwood, MI 49512

RE: License #: DC410301081
Kentwood - Crestwood Middle School
2674 44th Street SE
Kentwood, MI 49512

Dear Ms. Bramble-Romeo:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 03/23/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During my on-site inspection there were 23 children in care with three child care staff members providing appropriate care and supervision. I observed activity time; the children went outside, to the gymnasium, and the cafeteria. Staff interacted with children in a positive and friendly manner. I heard staff use reminders as positive discipline with children. Center, staff, and child records were organized and made readily available.

I provided technical assistance on the following rules:

- R 400.8112(2)(a) Comprehensive background check; fingerprinting; ensuring the consent and disclosure forms are signed. Electronic signatures are not allowed.
- R 400.8143(1) Children's records; ensuring all child information cards are completed according to the instructions on the card.

The violations that were found are:

R 400.8161(7) Emergency procedures.

(7) A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

One fire drill for 2022 was not recorded.

R 400.8325(1) Sanitization.

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

The multi-purpose tables were not washed, rinsed, and sanitized after dinner. Children were using the tables for homework and activities.

Due to the violations, you must send us a corrective action plan by 4/13/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', is positioned above the printed name.

Jessica Miranda-Bevier, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 498-5459