



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 23, 2022

Eric Mockerman
Godfrey Lee Public Schools
1335 Lee Street SW
Wyoming, MI 49509

RE: License #: **DC410297875**
Lee Middle School
1335 Lee Street SW
Wyoming, MI 49509

Dear Mr. Mockerman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/26/2022, I found 4 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R400.8110 Applicant; licensee; licensee designee; requirements.

R400.8143(2) Children's records.

R400.8143(8) Children's records.

R400.8305 Plan review; approval; inspections.

Due to the violations, you must send us a corrective action plan by 7/13/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stacia L. Thrower, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5504

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DC410297875
Licensee Name:	Godfrey Lee Public Schools
Licensee Address:	1335 Lee Street SW Wyoming, MI 49509
Licensee Telephone #:	(616) 241-4722
Licensee/Designee:	Eric Mockerman, Designee
Name of Facility:	Lee Middle School
Facility Address:	1335 Lee Street SW Wyoming, MI 49509
Facility Telephone #:	(616) 452-3297
Original Issuance Date:	02/27/2009
Capacity:	250
Age Range:	Ages 6 years Thru 12 years
Program Components:	TRANSPORTATION SCHOOL AGE FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/26/2022
Date of Environmental Health Inspection: 11/17/2021
Date of Fire Safety Inspection: Exempt - School
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care		9	9
No. of staff employed		2	2
No. of volunteers		0	0
No. of children present at time of inspection		8	
No. of staff present at time of inspection		2	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		8	
Persons Interviewed:	Licensee/Licensee Designee	☒	
	Program Director	☐	
	Caregiving staff	☒	

Approved Child Use Space: Entire school approved at time of original licensure.
Approved Program Director: Brittani Stickler
Approved Central Administrator: W. Eric Tomkins
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(3) All of the following must be in a place, accessible, and visible to parents:

(b) A copy of these rules and a copy of the last page of any variances granted.

A current copy of the administrative rules is not available at the center. The copy on file at the center was published in 2014.

R 400.8143 Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Four of nine child information cards are incomplete as information regarding allergies is not listed.

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(b) The child's immunizations are up-to-date.

There is no statement on file for school age children indicating that immunizations are up to date.

R 400.8305 Plan review; approval; inspections.

(1) All local health department requirements regarding plan reviews and specifications must be followed. Written confirmation that this has occurred must be submitted to the department.

Food was being prepared in a classroom at the time of inspection utilizing an oven. The classroom has not been approved for food service.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



6/23/2022

Stacia L. Thrower
Licensing Consultant

Date