



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 19, 2022

Kerry Barr
Childtime Learning Center
6975 Byron Center Ave
Byron Center MI, 49315

RE: License #: DC410294546
Childtime Learning Center #0637
3916 52nd Street SE
Kentwood, MI 49512

Dear Ms. Barr:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Arens".

Rachel Arens, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5074

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC410294546
Licensee Name:	Childtime Childcare, Inc.
Licensee Address:	Suite 100 21333 Haggerty Road Novi, MI 48375
Licensee Telephone #:	(248) 697-9106
Administrator/Licensee Designee:	Kerry Barr, Designee
Name of Facility:	Childtime Learning Center #0637
Facility Address:	3916 52nd Street SE Kentwood, MI 49512
Facility Telephone #:	(616) 656-0300
Capacity:	157
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 12/08/2022 Program Director Melisa Ricketson-Bowman requested a modification to move age groups to new classrooms throughout the center. No new child use space was added; however, it changes some room capacities and the overall capacity of the center to 157.

III. Methodology

12/08/2022 – Modification request received

12/19/2022 – Inspection completed on-site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 12/20/2022.

Childtime Learning Center is a full component center which offers care for infants, toddlers, preschool and school aged children. On 12/19/2022 an onsite inspection was completed at the licensed facility in order to inspect and measure the proposed changes in child care use space. The center moved some of their classrooms and requested new measurements for all of their child use spaces.

Measuring clockwise from the front office:

Classroom 1 measures approximately 29ft x 20ft for a total of 580 square feet.

This accommodates 12 children, aged 2.5 years and younger, or 17 children aged 2.5 years and above. At this time, the center will be using this room for their Two's room, so the capacity is 12.

Classroom 2 measures approximately 26ft x 18ft for a total of 468 square feet.

This accommodates 9 children, aged 2.5 years and younger, or 13 children aged 2.5 years and above. At this time, the center will be using this room for their Infant 1 room, and have requested a capacity of 8.

Classroom 3 measures approximately 29ft x 16ft for a total of 464 square feet.

This accommodates 9 children, aged 2.5 years and younger, or 13 children aged 2.5 years and above. At this time, the center will be using this room for their Infant 2 room, and have requested a capacity of 8.

Classroom 4 measures approximately 8ft x 17ft and 17ft x 21ft, for a total of 493

square feet. This accommodates 10 children, aged 2.5 years and younger, or 14 children aged 2.5 years and above. At this time, the center will be using this room for their Two's 2 room, and have requested a capacity of 10.

Classroom 5 measures approximately 26ft x 27ft, for a total of 702 square feet. This accommodates 14 children, aged 2.5 years and younger, or 20 children aged 2.5 years and above. At this time, the center will be using this room for their Early Preschool room, and have requested a capacity of 20.

Classroom 6 measures approximately 41ft x 22ft, for a total of 902 square feet. This accommodates 18 children, aged 2.5 years and younger, or 26 children aged 2.5 years and above. At this time, the center will be using this room for their School Age room, and have requested a capacity of 26.

Classroom 7 measures approximately 38ft x 22ft, for a total of 836 square feet. This accommodates 17 children, aged 2.5 years and younger, or 24 children aged 2.5 years and above. At this time, the center will be using this room for their Pre K room, and have requested a capacity of 24.

Classroom 8 measures approximately 32ft x 25ft and 12ft x 6ft, for a total of 872 square feet. This accommodates 17 children, aged 2.5 years and younger, or 25 children aged 2.5 years and above. At this time, the center will be using this room for their Preschool room, and have requested a capacity of 25.

Classroom 9 measures 20ft x 26ft and 9ft x 7ft, for a total of 583 square feet. This accommodates 12 children, aged 2.5 years and younger, or 17 children aged 2.5 years and above. At this time, the center will be using this room for their Toddler 2 room, and have requested a capacity of 12.

Classroom 10 is a strangely shaped room which measures approximately 27ft x 22ft, for a total of 594 square feet. This accommodates 12 children, aged 2.5 years and younger, or 17 children aged 2.5 years and above. At this time, the center will be using this room for their Toddler 1 room, and have requested a capacity of 12.

The total available space is sufficient for an overall center capacity of 157 children, infant through school aged.

There are a total of 12 toilets and 25 hand washing sinks. This supports the overall capacity of the center.

New Environmental Health and Fire Safety Inspections were not required for this modification.

V. Recommendation

I recommend moving the classrooms in the center and a change in the overall capacity to 157.



12/20/2022

Rachel Arens
Licensing Consultant

Date