



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Interim  
**Inspection Type:** Interim

**Date of Inspection:** 11/8/2023  
**Date of Report:** 11/8/2023

Licensee Name(s)	License Number
Bethlehem Lutheran Church	DC410289063
Capacity	Facility Name
73	The Bethlehem Intergenerational Center
Program Type	Licensee Designee(s)
Center	Susan Marie Schuelke-Davidson
Central Administrator(s)	Program Director(s) Name
Susan Marie Schuelke-Davidson	Susan Marie Schuelke-Davidson <b>Qualifications:</b> R 400.8113(11) & (10). <b>Date PD Approved:</b> 1996-07-18 Kathlaine Terese Moore <b>Qualifications:</b> R 400.8113(7)(a) & (12). <b>Date PD Approved:</b> 2018-09-24
Facility Address	Mailing Address
250 Commerce SW, Grand Rapids, MI, 49503	250 Commerce SW, Grand Rapids, MI, 49503
Facility Phone Number	Facility Email Address
(616) 456-7509	hillprogrammanager@gmail.com

### Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During my on-site inspection I observed free play, large group time, lunch, and rest time. All the rooms were organized, clean, and had a variety of age-appropriate materials and equipment. All groups were following staff to child ratio and group size requirements. Child care staff members interacted with children in a positive and nurturing manner. The programming they provided was developmentally appropriate and educational. I heard staff use reminders and redirection as positive discipline strategies. All center, child, and staff files were organized and made readily available.

During the Interim inspection, licensing consultant Jessica Miranda-Bevier found 1 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 11/29/2023. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Jessica Miranda-Bevier, at 616-498-5459. In the event that Jessica Miranda-Bevier is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
158	1	3
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 28	5: 17	1: 2
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
19: 19	8: 8	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
<i>None required at this time</i>		

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
722.115n(1)	Application for or renewal of license to operate child care center ...child care staff member; criminal history check; requirements; duties of department. Except as otherwise provided in subsection (13) ...applies to renew a license to operate a child care center... under section 5m and before a ...child care center, allows an individual to become a child care staff member, the department shall do all of the following:	Unsupervised volunteer 1 (USV 1) was present and providing unsupervised care for an enrolled child. USV 1 has not had a comprehensive background check through the child care licensing bureau.	Violation Established

<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>
R 400.8143(1)	At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.
R 400.8131(12)	When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.
R 400.8161(7)	A written log indicating the date and time of fire and tornado drills must be kept on file at the center.
R 400.8167(2)(a)	The following indoor space is excluded from the required square footage: (a) Hallways
R 400.8137(7)	Guidelines for diapering must be posted in diapering areas

**Bureau Recommendation**

Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

**Approved By:**



11/08/2023

Jessica Miranda-Bevier  
**Licensing Consultant**

**Date**