



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 18, 2023

Scott Czarnopys
St. Patrick Parish
4351 Parnell Ave., NE
Ada, MI 49301

RE: License #: DC410285364
St. Patrick Parish Preschool
4333 Parnell Ave. NE
Ada, MI 49301

Dear Mr. Czarnopys:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/10/23, I found 4 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

8128 Staff; volunteer; tuberculosis.
8143 (1) Children's records.
8143(3)(b) Children's records.
8143(6) Children's records.

Due to the violations, you must send us a corrective action plan by 6/7/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Mary Dufon, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa St.
 Lansing, MI 48909
 (616) 295-6530

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC410285364
Licensee Name:	St. Patrick Parish
Licensee Address:	4351 Parnell Ave., NE Ada, MI 49301
Licensee Telephone #:	(616) 691-8541
Licensee/Designee:	Scott Czarnopys, Designee
Name of Facility:	St. Patrick Parish Preschool
Facility Address:	4333 Parnell Ave. NE Ada, MI 49301
Facility Telephone #:	(616) 691-8833
Original Issuance Date:	08/17/2006
Capacity:	75
Age Range:	Ages 3 years 0 months Thru 13 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/10/2023
 Date of Environmental Health Inspection: 4/25/2023
 Date of Fire Safety Inspection: 11/04/2020
 Date of Lead Hazard Risk Assessment, if applicable: 1/30/2017
 Date of Documentation of Playground Compliance, if applicable: 5/13/2019

		No. of Records Reviewed
No. of children enrolled in care	32	10
No. of staff employed	13	5
No. of volunteers	0	0
No. of children present at time of inspection	21	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	21	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The preschool room, kindergarten room, gym, media center, cafeteria, child care room, the art room.
 Approved Program Director: Kristina Gwisdalla
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my on-site inspection I observed arts and crafts activities, outdoor activities, lunch service, children’s departure, rest time, fine motor activities, and positive interactions between staff and child care children. Technical assistance and consultation was provided regarding making sure staff complete 16 professional development hours annually, making sure staff complete the correct health and safety training on MiRegistry, and keeping a daily routine posted in each classroom.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Out of 5 staff files reviewed, one staff did not have a TB test on file.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Eight out of ten child files reviewed did not have a completed child information card. Seven were missing the date of admission, two were missing the date of birth, and numerous were missing the allergy section.

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:
(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

One child file reviewed did not have a waiver on file for a child without immunizations.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An


electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

One child file reviewed was missing a physical.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care facility.



5/16/2023

Mary Dufon
Licensing Consultant

Date