



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 29, 2021

Pamela Van Hoven
Algoma Christian School
PO Box 220
Kent City, MI 49330

RE: License #: DC410277511
2021D0614005
RE: SI LOG #: Wee Knights Child Development Center
14471 Sparta Avenue
Kent City, MI 49330

Dear Ms. Van Hoven:

This letter is to advise you that the 03/29/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1) Staff; volunteer; requirements.	Appropriate care and supervision were not provided when Child C was able to leave the hallway gate twice and his whereabouts were not known by child care staff members.	Ms. VanHoven and Ms. Wall will ensure child care staff members are placed in appropriate areas of the hallway and outdoor areas for adequate supervision in escapable areas.	03/25/2021
R400.8158(2)(a) Incident, accident, injury, illness, death, fire reporting.	Ms. Wall and Ms. Van Hoven did not notify the department verbally within 24 hours of the incident with Child C as required.	Ms. VanHoven and Ms. Wall will ensure incidents involving an unsupervised child with be reported to the parents as well as licensing verbally within 24 hours.	03/25/2021

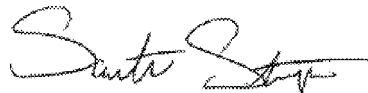
R400.8158(4) Incident, accident, injury, illness, death, fire reporting.	Ms. Wall and Ms. Van Hoven did not provide the department with a written report within 72 hours of the incident with Child C as required.	Ms. VanHoven and Ms. Wall will ensure incidents involving an unsupervised child will be reported to licensing via an incident report within 72 hours.	03/25/2021
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Samantha Struppa, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 690-2934